# Mitchell School District

**Parent Portal Acceptable Use Policy**

Mitchell School District has developed the Parent Portal as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child’s school records anywhere, any time. In response for the privilege of accessing the Mitchell School District Parent Portal, every parent is expected to act in a responsible, ethical and legal manner. The portal is available to every parent or guardian of a student enrolled in the Mitchell School District. Parents are required to adhere to the following guidelines.

1. Parents will not share their passwords with anyone, including their children.
2. Parents will not attempt to harm or destroy data of their own children, of another user, school or district network, or the internet.
3. Parents will not use the Portal for any illegal activity, including violation of Data Privacy laws. Anyone found to be violating laws will be subject to Civil and/or Criminal Prosecution.
4. Parents will not access data or any account owned by another parent.
5. Parents who identify a security problem with the Parent Portal must notify the District Technology Office immediately, without demonstrating the problem to anyone else.
6. Parents who are identified as a security risk to the Parent Portal or any other Mitchell School District computers or networks, will be denied access to the Parent Portal.

A letter with instructions on how to set up your Parent Portal account will be sent to you shortly after we receive your signed copy of the Acceptable Use Policy. If you do not receive this letter within two weeks of the date you sent in this agreement, please contact the school in which your child attends.

Names of your children in Mitchell School District

I have read the Parent Portal Acceptable Use Policy and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy that I may lose my privilege to use the Parent Portal and may be liable for civil and/or criminal consequences.

Parent/Guardian #1 Signature Parent/Guardian #2 Signature

Parent/Guardian #1 Print Name Parent/Guardian #2 Print Name

Date Date

E-mail Address E-mail Address