

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
JUNE 10, 2013

The regular meeting of the Board of Education was called to order by President Theresa Kriese at 5:00 p.m. at Mitchell Technical Institute 821 North Capital Street, Mitchell, South Dakota, Davison County.

Roll call of members present: Dana Price, Neil Putnam, Theresa Kriese, and Eric Christensen. Absent: Brenda Freidel. Others present: Dr. Joseph Graves, Superintendent and Steven P. Culhane, Business Manager.

**Action #335716**

Motion by Christensen, seconded by Price to amend the agenda by deleting item VIII for Board consideration to approve furniture bid on MTI Auditorium. Motion carried.

**Action #335717**

Motion by Putnam, seconded by Price to approve the consent agenda that included the minutes from the regular School board meeting of May 13, 2013. These minutes had been furnished to *The Daily Republic* in unapproved form all in accordance as per SDCL 13-8-35. Also, all claims, personnel items and open enrollment requests are approved.

**Transfers:** Patricia Cassutt, from 2<sup>nd</sup> grade to Title I/GBR, effective 2013-2014 school year. Kim VanOverschelde, from SH Food Service Manager to full-time custodian/SH, effective June 1, 2013. **Resignations:** Jennifer Doorn, ParaEducator/LBW, effective May 28, 2013. Faith Castle, Food Service/SH, effective May 23, 2013. David Freeman, Maintenance, effective May 29, 2013. McKenzie Frerichs, Lang. Arts/MTI, effective End of 2012-2013 school year. **Retirement:** Gary Powers, effective end of 2012-2013 school year. **MTI Adjunct Faculty (Summer Semester):** Megan Mentzel PSYC 101; General Psychology/\$1,620.00, Julie Hart Schutte; SOC100 Introduction to Soc/\$1,620.00, H Jean Starr MATH 104 Technical Math/\$3,240.00, Julie Gross Engl 201 Tech Writing/\$1,620.00. **New Hires (MTI):** Cory Greenway – Summer Help – Start Date 05.20.2013, \$10.50; Collin Moen – Summer Help- Start Date 05.13.2013, \$10.50; Connor Jacobson- Summer Help- Start Date 05.28.2013, \$10.50; Sandy Walker - Student Service Specialist – 08.01.2013, \$12.75; Todd Schaefer- Custodial/Maintenance - 05.31.2013, \$12.50; **Cassie Renke - Facilities Specialist- 06.17.2013, \$12.00**; Lori Tonak - FBM Instructor- Start Date 07.01.2013, \$45,000.00; Gary Trisco - Powerline Instructor- Start Date 07.01.2013, \$ 6,077.00. **New Hires (K-12):** Donald Olinger, Custodian/LBW, compensation: 8 hours daily @ \$12.00 per hour, effective: May 21, 2013. Laura Opsahl, 3<sup>rd</sup> grade/LO, compensation: BA \$33,750.00. Candace Hauck, Kindergarten/LO, compensation: BA \$33,750.00, Sarah Moody, 2-3 Looping Classroom/GBR, compensation: BA \$34,250.00 all effective 2013-2014 school year. **New Hires (extra-curricular):** Nathan DeGeest, 10<sup>th</sup> boys basketball coach; Cassey VerHey, competitive dance advisor, both effective 2013-2014 school year. Roll call vote: Putnam, yes; Price, yes; Christensen, abstain; and Kriese, yes. Motion carried.

At this time, the school board canvassed the votes from the school board election.

**Action #335718**

Motion by Putnam, seconded by Christensen to approve the following resolution: WHEREAS, the members of the Mitchell School District 17-2, Davison County, South Dakota, having convened on Monday June 10, 2013 at 5:00 p.m. for the purpose of canvassing returns of the School Board election as provided by law, said election having been held on Tuesday, the 4<sup>th</sup> day of June, 2013 in the City of Mitchell, South Dakota, for the purpose of election of two school board members. BE IT RESOLVED, that the

following is a true and correct abstract of the returns of said election on June 4, 2013.  
For two seats on the Mitchell School Board (3 year term);

Ricky D. Johnson	1,165
Rodney Hall	440
Deb Olson	1,227
Tara Volesky	521

NOW, THEREFORE, BE IT RESOLVED, that the following named persons are hereby declared to be elected, and that the Business Manager is hereby directed to issue Certificates of election for the position of School Board Member with the Mitchell School District as follows: Ricky D. Johnson (3 year term), Deb Olson (3 year term),  
Roll call vote: Putnam, yes; Christensen, yes; Price, yes; and Kriese, yes. Motioned carried.

**Action #335719**

Motion by Christensen, seconded by Putnam, to approve the participation agreement and adoption and renewal motion to belong to the ASBSD Property and Liability Insurance pool for the 2013 2014 school year. Roll call vote: Christensen, yes; Putnam, yes; Price, yes; and Kriese, yes. Motion carried.

**Action #335720**

Motion by Christensen, seconded by Price, to approve the participation agreement and adoption and renewal motion to belong to the ASBSD workers compensation pool for the 2013-2014 school year. Roll call vote: Christensen, yes; Price, yes; Putnam, yes; and Kriese yes. Motion carried.

**Action #335721**

Motion by Price, seconded by Putnam to cast runoff ballots for SDHSAA elections for Dan Whalen of Pierre for Division II representative and Mike Miller of Aberdeen for Large School Group representative. Motion carried.

**Action #335722**

Motion by Putnam, seconded by Price to approve the bid from Moss Enterprise Inc. for Hydraulic Trainer for \$27,020 each. Motion carried.

**Action #335723**

Motion by Price, seconded by Christensen to approve the sealed bid of Jonathon & Emily Durin in the amount of \$106,075 for the purchase of the MTI shop house. Motion carried.

**Action #335724**

Motion by Putnam, seconded by Price to approve the non-instructional personnel salary recommendations for 2013-2014 school year. For administration it is a 2.55% increase in salary and for non-instructional administrative staff it is a \$986 for part time employees, \$1,175 for nine month employees; \$1,306 for ten month employees; \$1,436 for eleven month employees; and \$1,567 for 12 month employees. Non-MCEA classified employees receive a .75 cent per hour increase and the CDC staff receive a .75 cent per hour increase. Motion carried.

**Action #335725**

Based on recommendation from School Administration, motion by Price, seconded by Christensen to reject all bids on MTI Technology Center and to rebid the project with adding an alternate bid for the seamless roof; reject all bids on MTI campus center and to accept the low bid from J&P Roofing out of Dell Rapids for the Longfellow Elementary roof project. Motion carried.

**Action #335726**

Motion by Price seconded by Putnam to declare the two garages/storage facilities currently located behind the Mitchell Middle School. Roll call vote: Price, yes; Putnam, yes; Christensen, yes and Kriese, yes. Motion carries.

**Action #335727**

Motion by Christensen, seconded by Putnam to approve on first reading, revisions to Board Policy 518-Tobacco Free Schools. Motion carried.

**Action #335728**

Motion by Putnam, seconded by Christensen to approve on first reading revisions to K-12 board policies Series 700-Personnel, Series 800-Negotiations and Series 900-Instructions. Motion carried.

At this time the School Board took its second look at the K-14 budgets.

**Action #335729**

Motion by Christensen, seconded by Putnam move into executive session as per SDCL 1-25-2(1) to discuss qualifications of employees. Motion carried.

The School Board moved out of executive session at 6:57 pm. Motion by Putnam, seconded by Price to approve Superintendent's salary of Dr. Joseph Graves at \$121,000 for the 2013-2014 school year. Motion carried.

Board members reported on what meetings they have attended since the last meeting.

During Dr. Graves report he indicated that summer projects were underway. The 21<sup>st</sup> Century grant was approved for another 5 years and that his office is currently writing grants for state dollars.

There being no further business, President Kriese adjourned the meeting.

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Steven Culhane, Business Manager

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Theresa Kriese, Board President

Cash report for the Mitchell School District as of May 31, 2013

Beginning Balance, \$10,517,539

General Fund Balance \$3,498,106, Capital Outlay Balance \$52,624, Special Education Balance \$563,859, Mitchell Tech Balance \$4,972,349, Pension Fund Balance \$795,867, Food Service Balance \$56,621, Driver's Ed Balance \$6,853, T/A Balance \$706,056, James Valley Coop Balance \$(-134,796)

Total Revenue, \$7,789,950

General Fund \$3,437,457, Capital Outlay \$1,344,323, Special Education \$963,194, Mitchell Tech \$1,432,990, Pension Fund \$129,143, Food Service \$48,854, Driver's Ed \$-16,500, T/A \$385,302, James Valley Coop \$32,187

Total Expenditures, \$3,891,558

General Fund \$1,168,341, Capital Outlay \$40,425, Special Education \$263,404, Mitchell Tech \$1,852,244, Pension Fund \$8,668, Food Service \$155,650, Driver's Ed \$1,849, T/A \$368,068, James Valley Coop \$32,909

Ending Balance, \$14,415,931

General Fund \$5,767,222, Capital Outlay \$1,356,522, Special Education \$1,263,649, Mitchell Tech \$4,553,095, Pension Fund \$916,342, Food Service \$(-50,175), Driver's Ed \$ 21,504, T/A \$723,290, James Valley Coop \$(-135,518)