



MITCHELL SCHOOL DISTRICT NO. 17-2  
BOARD OF EDUCATION AGENDA

Regular Board Meeting – Monday, August 9, 2021 at MCTEA Commons – 5:00 P.M.

ITEM	SUMMARY/JUSTIFICATION	RECOMMENDED ACTION
I.	Opening <ul style="list-style-type: none"><li>A. Call Meeting to Order</li><li>B. Pledge of Allegiance</li><li>C. Roll Call: Christiansen, Flood, Kenkel, Olson, Ruml</li><li>D. Determination of Quorum</li><li>E. Approval of Agenda:</li></ul>	Motion to Amend: Motion to Approve:
II.	Consent Agenda: <ul style="list-style-type: none"><li>A. Board Minutes</li><li>B. Claims</li><li>C. Personnel</li><li>D. Open Enrollment</li><li>E. Conflicts of Interest</li></ul>	MOTION TO APPROVE
III.	Board President Board Committee Assignments	PRESIDENTIAL APPOINTMENT
IV.	Board Consideration to Approve Purchase of Two Tracked Trenchers for MTC Programming through the Sourcewell Cooperative Buying Group	MOTION TO APPROVE
V.	Board Consideration to Approve Bids for Purchase of Digger Derrick and Bucket Truck for Mitchell Technical College Programming	MOTION TO APPROVE
VI.	Board Consideration to Hold a Public Hearing on Waiver to Allow High School Credit for Civics and to Approve Such a Waiver	MOTION TO APPROVE
VII.	Board Consideration to Approve Agreement with City of Mitchell on Land Donation For Ice Arena Construction and Installation of Storage Shed.	MOTION TO APPROVE
VIII.	Board Consideration to Approve the 'Elementary and Secondary School Emergency Relief' Plan for 2021-2024	MOTION TO APPROVE
IX.	Board Consideration to Approve New Policies and Revised Current Policies Related to Legalization of Medical Cannabis on First Reading	MOTION TO APPROVE
X.	Board Consideration to Authorize Potential Conflict of Interest Waivers	MOTION TO APPROVE
XI.	Board Consideration to Approve Safe Return to School Protocols for the 2021-22 School Year and Grant the Superintendent of Schools Authority to Adjust the Protocols as Conditions Develop	MOTION TO APPROVE
XII.	Board Member Report	BOARD INFORMATION
XIII.	Superintendent Report	BOARD INFORMATION
XIV.	Public Commentary	BOARD INFORMATION
XV.	Adjourn	

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the August 9, 2021 meeting of the school

board. Subject: Board Consideration to Approve Consent Agenda

From: Joseph Graves, Superintendent

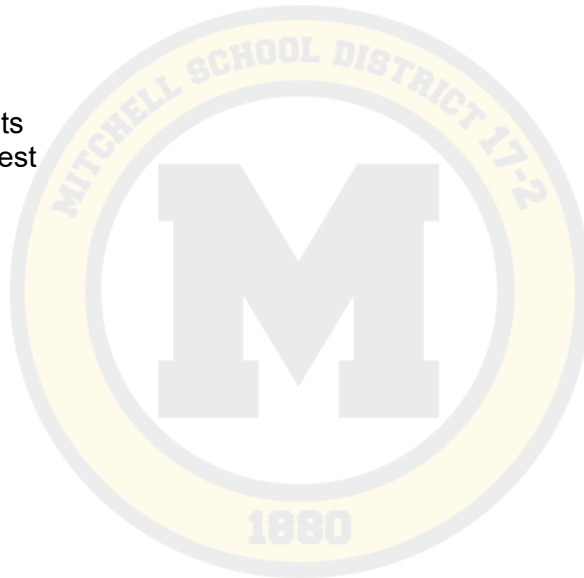
Nature of action requested from the Board:

Board Action ☒

Board Information ☐

Scheduled report ☐

- A. Board Minutes
- B. Claims
- C. Personnel
- D. Open Enrollments
- E. Conflicts of interest



Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name: \_\_\_\_\_

A handwritten signature in black ink, appearing to read 'Joe Graves', is written over the signature line.

Date: \_\_\_\_\_

8-9-2021

**MINUTES OF THE REGULAR MEETING  
MITCHELL SCHOOL DISTRICT 17-2  
July 12, 2021**

The annual meeting of the Board of Education was called to order by President Deb Olson at 5:00 p.m. at Mitchell Technical Institute 821 North Capital Street, Mitchell, South Dakota, Davison County.

Roll call of members present: Neil Putnam, Kevin Kenkel, Deb Olson and Matthew Christiansen. Absent: Lacey Musick. Others present: Dr. Joseph Graves, Superintendent and Steven P. Culhane, Business Manager.

**Motion #3351539**

Motion by Putnam, seconded by Christiansen to approve the agenda as presented.  
Motion carried.

**Motion #3351540**

Motion by Putnam, seconded by Kenkel to approve the consent agenda which included the minutes of the last board meeting on June 28, 2021, and the claims that were charged to the 2020-2021 school year. The minutes had been furnished to the Daily Republic in unapproved form all in accordance as per SDCL 13-8-35. Motion carried.

**Motion #3351541**

Motion by Putnam, seconded by Christiansen to adjourn the first half of the annual meeting. Motion carried

**Motion #3351542**

President Deb Olson re-opened the board meeting to seat the new members. President Olson called the meeting to order and Business Manager Steve Culhane administered the oath of office to newly elected board members Shawn Ruml & Brittnei Flood. Roll call was held with the following in attendance: Kevin Kenkel, Brittnei Flood, Matthew Christiansen, Shawn Ruml and Deb Olson. Absent: None.

Motion by Kenkel, seconded by Christiansen to approve the agenda for the new school year. Motion carried.

**Motion #3351543**

Dr. Graves asked for nominations for President of the School Board.

Motion by Kenkel, seconded by Flood to nominates Debra Olson as president. Motion carried.

**Motion #3351544**

President Olson assumed the chair. President Olson asked for nominations for Vice-President of the Board.

Motion by Christiansen, seconded by Ruml to nominate Kevin Kenkel as Vice-President. Motion carried.

**Motion #3351545**

President Olson appointed Steve Culhane as clerk of the board.

Steve Culhane read the oath of office as Business Manager of the School District.

Motion by Kenkel, seconded by Christiansen to approve the consent agenda as presented:

- A. Approval of the adoption of Roberts Rules of Order with the modification to permit the President to participate in discussion and vote.
- B. Approval to continue use of current signature plate.

- C. Approval of the use of the signature plate for all board checks
- D. Re-adoption of the Imprest Fund
- E. Approval of Surety Bonds for Business Manager and other personnel.
- F. Approval of membership in Mitchell Chamber of Commerce.
- G. Designate The Daily Republic as official publisher of the District.
- H. Approval of firm of Churchill, Manolis, Freeman, Kludt Shelton & Burns as legal counsel for the Mitchell School District.
- I. Approval of the designation of Steven Culhane, Business Manager, Dr. Joseph Graves, Superintendent, Mark Wilson, President/CEO of MTC and Jared Hofer, MTC Chief Financial Officer as fiscal agents for federal programs.
- J. Approve the designation of Steven Culhane, Business Manager, as fiscal agent for all financial accounts in accordance with SDCL 13-8-11.
- K. Designate Steve Culhane, Business Manager to invest and re-invest monies on behalf of the School District.
- L. Approval of the designation of the Building Principals, MTC Dean of Student Success and MTC Executive Vice President as Section 504 coordinators.
- M. Approval of the designation of Cory Aadland and Bobby Reindl as Title IX coordinators.
- N. Approval of Dr. Joseph Graves, Superintendent as the designated Title 1 officer for the School District.
- O. Approval of Steven Culhane, Business Manager and Dr. Joseph Graves, Superintendent to access the districts safety deposit box
- P. Approval to authorize School Board President, Steven Culhane, Business Manager and Dr. Joseph Graves, Superintendent to sign passbook savings withdrawal slips for district needs.
- Q. Approval of Civil Rights Compliance Statements
- R. Authorize persons identified to purchase surplus property on behalf of the District from SDFPA.
- S. Approve authorization of the Superintendent or a designee to close any or all schools in the event of emergencies affecting the continued safe operations of the schools.
- T. Approve membership in ASBSD.

Motion carries.

**Motion #3351546**

Motion by Kenkel, seconded by Flood to approve the consent agenda for personnel, and the claims charged to the 2021-2022 school year budget. Motion carries.

**New Certified Hires:** Amber Hiles, Middle School Teacher, \$42,500.00, effective 2021-22 school year. Chaydon Metzger, 8<sup>th</sup> Assistant Volleyball Coach, \$1,557.00, effective 2021-22 school year. Gracie Kattner, Special Education Teacher, \$44,750.00, effective 2021-22 school year. **New Classified Hire:** Mary Pranger, Para-educator, \$15.53, effective 2021-22 school year. **Resignation:** Cari Terveen, MCL English @ MMS, effective June 30, 2021. Carolyn Sivik, Librarian Assistant @ GBR, effective July 9, 2021. Andie Star, Attendance Secretary @ MHS, effective August 2021. Bret Werpy, PAC Director, effective July 31, 2021. **MTC New Hires:** Dan Sieler, Precision Ag Instructor, \$63,000.00, effective August 1, 2021. Nicole Grosz, Powerline Construction

& Maintenance Instructor, \$63,000.00, effective August 1, 2021. Nick Bakhtiari, Director of Foundation Relations, \$63,000.00, effective July 26, 2021. Motion carried.

**Motion #3351547**

Motion by Christiansen, seconded by Kenkel to approve the following resolution:

In accordance with SDCL 13-16-18 which provides that interest accruing on investments or deposits shall be credited to the respective fund or the general fund, the board of education of Mitchell School District 17-2 by this resolution directs the Business Manager to allocate interest income for the 2021-2022 school year as follows:

Interest income of Scholarship funds shall be allocated to the respective Scholarship fund and Interest income from all other district funds shall be allocated monthly to the K-12 Funds and the MTI-Post Secondary Fund in proportion to amounts invested for that month attributed to K-12 Funds and the MTI funds.

Roll call vote: Christiansen, yes; Kenkel, yes; Ruml, yes; Flood, yes; and Olson, yes. Motion carries.

**Motion #3351548**

Motion by Kenkel, seconded by Flood to approve the resolution to designate all official depositories for the School District:

RESOLVED, First National Bank, US Bank, Wells Fargo Bank, CorTrust Bank, Home Federal Bank, First Dakota National Bank, South Dakota Public Funds Investment Trust, Fulton State Bank and Bank West, hereinafter sometimes call banks, be and hereby are designated as depositories for the funds of this corporation, and any officer of this corporation is hereby authorized to open or cause to be opened an account or accounts with said banks on such terms, conditions, and agreements as shall be required to said banks, to endorse or cause to be endorsed, in the name of this corporation, and to cash, to negotiate, or to deposit or cause to be deposited in such account or accounts for the payment of money, and to make any other agreements deemed advisable in regard thereto:

RESOLVED FURTHER, that checks, drafts or other withdrawal orders issued against the funds of this corporation on deposit with said bank must be signed by any TWO of the following: School Board President, Superintendent or Business Manager, and said Banks are hereby fully authorized to pay any charge to the account of this corporation, any check, drafts, or other withdrawal orders payable to the said Bank or to any other person or corporation, which are applied in payment of any indebtedness owing said Bank from the person or persons who signed such checks or other withdrawal papers. Also,

RESOLVED FURTHER, that the CFO/Financial Comptroller AND the Financial Aid Director of Mitchell Technical College are able to issue checks and deposits into the Mitchell Technical College's Financial Aid Checking account.

RESOLVED FURTHER, that ONE of the following: School Board President, Superintendent or Business Manager, by and hereby are authorized to borrow money for and on behalf of and in the name of this corporation; to make any agreements in respect thereto; and to sign, execute and delivery promissory notes, acceptance, or other evidences of indebtedness therefore, or in renewal thereof, in such amounts and for such time, at such rate of interests, and upon terms as they see fit; and are hereby authorized to endorse, assign, transfer, mortgage, or pledge to said Banks the bills receivables, warehouse receipts, bills of lading, stocks, bonds, real estate, or other property now or thereafter owned by this corporation as security for the payment of any money so

borrowed; to assign or negotiate to the banks any bills receivable now or hereafter owned by this corporation, and to discount the same, to unconditionally guaranteed payment of any or all bills receivable so negotiated or discounted, and to waive demand, protest, and notice non-payment.

RESOLVED FURTHER, that this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by said Banks.

RESOLVED FURTHER, that all transactions, if any, in respect to deposits, withdrawals, rediscounts and borrowing by or in behalf of this corporation with said Banks prior to the adoption of this resolution be, and the same hereby are, in all things ratified, approved, and confirmed.

RESOLVED FURTHER, that any of the persons above named by and hereby are authorized and empowered to make any and all other contracts, agreements, stipulations, and order which they may deem advisable, from time to time, with said Banks in respect to transactions between this corporation and said Banks in regard to funds deposited in said banks, monies borrowed from said banks, or any other business transacted by and between this corporation and said banks.

RESOLVED FURTHER, that any and all resolutions heretofore adopted by the Board of Education of this corporation and certified to said banks as governing the operation of this corporation's account(s) with it, be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing.

Roll call vote: Kenkel, yes; Flood, yes; Ruml, yes Christiansen, yes; and Olson, yes.

Motion carries.

#### **Motion #3351549**

Motion by Christiansen, seconded by Ruml to approve the lone bid received from Builders First Source from Mitchell for the construction Materials for the ADBC houses for the 2021-2022 school year. For Site House #108, the bid was for \$50,996.11 and for Site House # 109, the bid was for \$38,729.18. Motion carried.

At this time, the School board held discussion/review of the 2021-2022 Return to School Protocols. At this time there is no requirement to wear masks when school starts in August. Dwight Stadler gave the board members his concerns about the protocols going forward with a copy of his comments on them. Sonja VanErdewyk told the board that social distancing was no longer required and asked the school board to start streaming or televising the meetings. The school board mentioned that the protocols would be put up on the website and that everyone could respond with their comments/concerns via email. Deb Olson asked the new board members to be thinking about what committee assignments they would be interested in to serve on.

During Dr. Graves report he mentioned that the hiring process was a challenge this summer with all of the late resignations and thought all the teaching positions still open would be filled in the next two weeks. Dr. Graves mentioned that there has been a lot of interest in the RFP for the Architectural Services for the building of the new High School in the future.

During public commentary, Dwight Stadler asked that in the future that all meetings begin with the pledge of allegiance and that there be a flag in the room. He would also like to have a future board meeting agenda item on the banning of Critical Race Theory being taught in the School District. Valerie Johnson asked that minutes/publications of school district news be published in the Daily Republic paper and not just in the digital

version. This is already being done. Sonja VanErdewyk handed out a paper telling the school board all of the consequences that have taken place from people that have taken the vaccination shots.

**Motion #3351550**

There being no further business, motion by Kenkel, seconded by Christiansen to adjourn the meeting at 5:48 p.m.

Vendor Name	Invoice Description	Amount
Checking Account Id 1	Fund Number 10 General Fund	
A T & T Mobility / First Net	Cell Phone Usage	514.00
Arbor Scientific	Classroom Supplies	223.76
Arctic Refrigeration, Inc.	Equipment Repairs	730.42
Avera Health DbA Aess	Med Training	200.00
B & H Photo Video	Lens/Perkins Grant	615.91
Becker, Sherri	District Online Subscriptions	607.96
Big E Auto Service	Vehicle Service	426.74
Brandon Valley School District	Lobby Group Dues	1,690.50
Cahoy, Robin	Pizza	47.27
Ck Bicycles & Locks Llc	Service Calls,Key Blanks	32.00
County Fair, Inc	Food Supplies	426.84
Creative Learning Systems	Curriculum Support	5,000.00
Cubby's Inc	Fuel	681.90
Dakota Wesleyan University	Professional Services Contract	46,193.00
Decker Equipment	O/M Supplies	1,296.18
Dramatic Publishing	Scripts	66.41
Floor To Ceiling	O/M Supplies	655.12
Fox Paint And Blinds	Painting Supplies	225.96
Gerlach, Cynthia	Cte Conference	483.42
Gipper Media Inc	Subscription/Athletic	562.50
Gubbrud, Chris	Venngage Membership	38.00
Hameray Publishing	Reading Materials	37.03
Hanson School District	About Dues	75.00
Harve's Sport Shop	Mouthguards	79.00
Hillyard/Sioux Falls	Custodial Supplies	2,719.98
Hobart Sales And Service	O/M Supplies	217.29
Honda Of Mitchell	Repair Parts	116.76
Horan, John	Course Fee	35.00
Johnson Controls	Service Calls	671.56
Jones Supplies	Custodial Supplies	1,630.51
Krohmer Plumbing	Service Call	238.61
Lakeshore Learning Materials	Program Supplies	85.08
Macgill & Co	Nurses' Supplies	313.56
Mcleods Office Supply	Letterhead	99.80
Mega Wash	Vehicle Washes	92.00
Menards	O/M,Program Supplies	478.97
Midco Business	Long Distance Service	118.52
Miedema Sanitation Inc	Trash Removal	2,262.00
Miles, Jill	Mentor Program Expenses	22.00
Mitchell Chamber/Commerce	Chamber \$	250.00
Mitchell Iron & Supply Inc	O/M Supplies,Repairs	50.94
Mitchell Plumbing & Heating Inc	O/M Supplies	633.15
Mitchell Telecom	Internet Service	603.28
Mueller Lumber Co Inc	O/M Supplies	39.61
Muth Electric Inc	Electrical Service,Supplies	231.83
Nebraska Air Filter Inc	Air Filters	238.03
Neugebauer, Tricia	Mentor Program Expenses	83.32
Overdrive	E Books Subscription	3,000.00
Popplers Music Store	Music Supplies	1,006.91
Premier Pest Control	Pest Control	675.00
R School Today	Software Subscription	595.00
Ramkota Hotel	Lodging	193.98
Riddell	Fb Supplies	10,675.21
Ripp, Donna	Mentor Program Expenses	22.00
Riverside Technologies	Computer Supplies	1,050.00
Roudabush, Karen	Lodging/Perkins	228.36



Vendor Name	Invoice Description	Amount
Runnings Supply, Inc.	O&M/Program Supplies	464.54
Sasd	Annual Dues	473.00
Schmidt, Savannah	Mentor Program Expenses	11.00
Schoenfelder, Meagan	Ad Meeting Meals	127.42
Scholastic Magazines	Subscriptions	541.21
School Specialty Llc	Classroom Supplies	848.15
Shannon, Marica	Cte Conference	87.42
Sherwin Williams	Paint Supplies	400.03
Tessier's Inc	Service Call	999.94
Thill, Deborah	Course Fee	35.00
Thunes True Value	O/M Supplies	131.94
Triotel Communications Inc	Telephone/Colonies	86.89
Tyler, Amy	Meals	22.00
Usd Reading Recovery	Professional Development	2,325.00
Vanoverschelde, Kent	Dryer Repair	129.47
Voyager Fleet Systems Inc	Fuel	369.17
Fund Number 10		96,639.36
Checking Account Id 1	Fund Number 21 Capital Outlay	
A & B Business Solutions	Machine Removals	10,049.55
Apple Inc.	Computer Equipment	1,328.00
K&D Technical Innovations Llc	Workforce Grant Auto Equipment	25,969.86
Riverside Technologies	Viewboards	124,401.49
Xerox Financial Services	Copiers Lease	989.85
Fund Number 21		162,738.75
Checking Account Id 1	Fund Number 22 Special Education	
Academic Therapy Publications	Reference Materials	81.40
Apple Inc.	Computer Equipment	1,196.00
Bialas, Gina	Meal	15.00
Bierman, Cindy	Meal	12.75
Career Connections	Professional Services	473.00
Children's Care Hospital	Tuition	5,400.00
Deroos, Katherine	Meal	15.00
Discount School Supply	Program Supplies	20.95
Engbretson, Heather	Meal	15.00
Lesson Pix Inc	Software	288.00
Pearson	Test Materials	299.75
Ramkota Hotel	Lodging	308.00
School Specialty Llc	Classroom Supplies	882.17
Sd Dept Of Human Services	Tuition	5,130.94
Voyager Fleet Systems Inc	Fuel	75.00
Western Psychological Services	Test Materials	140.80
Woodburn Press	Classroom Supplies	194.02
Fund Number 22		14,547.78
Checking Account Id 1	Fund Number 23 Post Secondary	
44 Interactive, Inc.	Advertising	8,417.00
A & B Business Solutions	Machine Removals	3,430.85
A Ox Welding Supply Inc	Diesel Power Supplies	703.86
Al's Engraving	Name Plate/Badge	52.95
Alignment X-Perts	Mti 22 - Vehicle Maintenance	972.00
American Garage Door	Replace Sections Of Garage Door	1,170.01
Automatic Building Controls	Ceiling Horn Strobe	196.19
Bailey Metal Fabricators Inc	Welding Supplies	378.48
Basin Electric Power Coop	Monthly Lease Operating Chgs.	4,264.96
Big E Auto Service	2014 Chrysler - Mti 23	179.16
Buhl's Drycleaning	Culinary Linens	13.00
Cambria Suites Rapid City	Lodging	692.06

Vendor Name	Invoice Description	Amount
College Board, The	Powerfaids Annual Subscription	15,375.00
Corn Palace Stampede	Promo Book For 2021	350.00
Corn Palace, World's Only	Popcorn Balls - Admissions	277.50
Daily Republic	Advertising - Sealed Bids	118.20
Dakota Wesleyan University	Professional Services Contract	30,794.00
Davison Rural Water	Water Usage	26.00
Ditch Witch Undercon	Trencher Tractor Repairs	1,958.12
Doug's Custom Paint And Body	Vehicle Repair	241.90
Goad, Kendra	Fingerprinting/Background Check	53.25
Golden West Technologies Inc	Genetec Snmp Plugin License	1,940.02
Groeber	Natural Gas Supplies	2,592.15
Grosz, Nicole	Fingerprint/Background Check	53.25
Halo Branded Solutions Inc	Admissions - Pens	3,570.81
Herrmann, Lisa	Rapid City Clinical Visits	58.00
Hillyard/Sioux Falls	Custodial Supplies	158.20
Honda Of Mitchell	Edger Blade	11.96
Hooked Up Enterprises, Llc	Rodeo Vests	1,393.00
Independent Viking Glass Inc	Enlarge Opening & Door Install	3,595.00
Innovative Office Solutions	Admissions Desk	64,491.49
Jenzabar	Student Success Survey	1,680.00
Johnson Controls	Replace Condenser Fan Motor	13,623.70
Jones Supplies	Custodial Supplies	1,765.94
Jrcert	Annual Accreditation Fee	250.00
Krick Cattle Service	Nitrogen Fill	55.00
Mahoney, James	Internship Visits	118.00
Make It Mine Design	Gloss Printable Vinyl	1,933.00
Matheson Tri-Gas Inc	Welding Supplies	234.80
Mega Wash	Car Wash - Mti 2	14.00
Menards	O/M Supplies	1,126.63
Midwest 3d Solutions Llc	Solidworks 60 Subscription	2,400.00
Midwest Fire & Safety	Extinguisher Inspection	962.50
Miedema Sanitation Inc	Trash Removal	906.00
Mitchell Area Community Theatre	2021-2022 Sponsorship	505.00
Mitchell Iron & Supply Inc	Round Shaft, Caster Full	115.16
Muth Electric Inc	Wind Lab Project	657.94
National Intercollegiate Rodeo	Dues/Insurance	590.00
Norfolk Iron & Metal	Wind Lab Project	23,778.68
North Central Seed	Gold Star Tough Turf Mix	295.00
Nova Fitness Equipment	Fitness Equipment	80,474.03
Office Advantage, The	Ysoft	3,552.88
Petrik Sanitation	Cardboard Service	120.00
Pierson Concrete Construction	Rock Removal, Concrete Work	54,291.68
Plagmann, Sheryl	Foundation - Sympathy Cards	22.65
Ponderosa Rentals	Storage Unit Rent - July	160.00
Premier Pest Control	Pest Control	675.00
Puetz Design + Build	Business Remodel	47,902.02
Qualified Presort Service Llc	Postage	4,933.59
Ramkota Hotel - Pierre	Lodging - Blaine Carey	100.00
Realityworks	Ag Simulators	48,461.66

Vendor Name	Invoice Description	Amount
Riverside Technologies	Wind Touch Monitors	1,734.00
Runnings Supply, Inc.	Fuse, Primary Wire, Car Fan	229.40
S & M Printing	Folder Labels 4x6 Full Color	110.75
Saga Communications Sd	Advertising	960.00
Scott Supply Co Inc	Maintenance Supplies - Cable	183.00
Sd Electrical Commission	Huron School Inspection	75.00
Sd Skills Usa	Skills Usa Conference	480.00
Shi International Corp	Azure Backup Storage	238.84
Sieler, Daniel	Fingerprint/Background Check	53.25
Sisson Printing Inc	Envelopes	6,929.67
Software Unlimited	Accounts Receivable License	1,145.00
South Dakota Board Tech Ed	Lobbying Services	5,505.00
Stan Houston Equipment Inc	Power Trowel - Cares Act	6,257.99
Strobel, Sheila	Guest Speaker	250.00
Swett, Amya	Sdacte Vendor Show	33.00
Total Fire Protection	Annual Inspection - Etc	2,800.00
Unisa, Inc.	Payment Center/Perkins Loan	412.86
United Laboratories	Deep Down Deodorant, Weed Laser	807.00
Us Bank Operations Center	July Corp Ed Facility Fees	15.00
Van Diest Supply Company	Prodiamine, Esplanade	215.83
Voice Thread	Annual Department License	4,698.00
Voyager Fleet Systems Inc	Fuel	1,888.17
Watermark Insights, Llc	Catalog Hosting Software	5,268.20
Weekend Backpack Program	Rodeo Parade Donation	100.00
Wheelco Truck & Trailer Parts	Cdl Mtc #17 - Fender Set	635.65
Wholesale Electronics Inc	It - Fuses	3.42
Wright, Barbara	Clinical Visit - Rapid City	75.00
Xerox Financial Services	Sales Tax Deducted	444.71
Yankton Chamber Of Commerce	Explorer Chamber Membership	397.00
Fund Number 23		481,178.97
Checking Account Id 1	Fund Number 26 Mti Enterprise Fund	
Arctic Refrigeration, Inc.	Walk In Freezer Repairs	391.57
County Fair, Inc	Culinary	26.93
Crescent Electric Supply Co	Mctea House	16.59
Fund Number 26		435.09
Checking Account Id 1	Fund Number 29 Mti Corporate Training	
A Ox Welding Supply Inc	Corp Ed Industry Training	14.77
Chesterman Company	Corp Ed	12.00
County Fair, Inc	Ce Events	902.53
Culver's Mitchell	Ce Events	241.14
Domino's/Mitchell	Ce Events	338.57
Jimmy Johns - 2399	Ce Events	125.00
Pepsi Mitchell	Vending/Water	230.40
Peterson, Travis	Surf - Lead Sd	53.00
Quizno's Sub Store	Ce Events	279.00
Voyager Fleet Systems Inc	Fuel	387.58
Fund Number 29		2,583.99
Checking Account Id 1	Fund Number 51 Food Service	
Cubby's Inc	Fuel	34.84
East Side Jersey Dairy Inc	Food Supplies	6,699.23
Krohmer Plumbing	Dishwasher Installs	8,864.00
Muth Electric Inc	Dishwasher Installations	6,103.87

Vendor Name	Invoice Description	Amount
Paulson Air	Dishwasher Exhaust	579.64
Reinhart Foodservice Llc	Food Supplies	31,833.87
Stevenson, Monique	Lunch \$ Refund	59.65
Fund Number 51		54,175.10
Checking Account Id 1	Fund Number 52 Mti Bookstore Fund	
Akademios, Inc.	Books	30,879.37
Crescent Electric Supply Co	Tools	3,317.54
Dakota Supply Group Inc	Tools	827.66
Excel Images	Campus Store Spirit Apparel	1,820.72
Gfsi Llc	Spirit Wear	3,174.19
Halo Branded Solutions Inc	Campus Store - Tumblers	465.47
Innovative Office Solutions	Bookstore - Binders	103.86
Matheson Tri-Gas Inc	Welding Jackets	1,348.74
Snap-On Industrial	Tools	26,882.16
Fund Number 52		68,819.71
Checking Account Id 1	Fund Number 57 Drivers Education	
Iverson	Dr Ed Brake Install	5,173.39
Voyager Fleet Systems Inc	Fuel	1,231.63
Fund Number 57		6,405.02



## **Personnel Items/Regular Board Meeting– August 9, 2021**

### **A. New Certified Hire:**

**Trevor Krugman**- 6<sup>th</sup> grade Teacher & Asst. Freshman Football Coach  
**Teaching Compensation-** \$44,750.00  
**Coaching Compensation-** \$2,300.00  
**Effective-** 2021-22 School year

**Alison Day**- 7<sup>th</sup> /MCL Science @ MMS  
**Compensation-** \$42,750.00  
**Effective-** 2021-22 School year

### **B. New Classified Hire:**

**Tarilynn Gerlach**- Library Assistant @ GBR  
**Compensation-** \$14.50  
**Effective-** August 1, 2021

**Jennifer Krause**- General Food Service Worker @ MHS  
**Compensation-** \$12.75  
**Effective-** August 13, 2021

**Welsey Kroupa**- Tittle VI Tutor/ISS Monitor  
**Compensation-** \$14.50 8hrs. per day  
**Effective-** August 18, 2021

**Erica Weier**- Infinite Campus Admin/Registrar/ Second Chance High-Business Administrative Assistant  
**Compensation-** \$15.00  
**Effective-** August 23, 2021

**Lena Tschoepe**- Paraeducator @ MHS  
**Compensation-** \$11.75, 7hrs per day  
**Effective-** August 18, 2021

**Kayla Peterson**- Paraeducator @ LONG  
**Compensation-** \$11.75  
**Effective-** August 18, 2021

**Kim Strehlow**- General Food Service Work @ LBW  
**Compensation-** \$12.75hr. 5.5hrs. daily  
**Effective-** August 16, 2021

**Jennifer Malatare**- Paraeducator @ MHS  
**Compensation-** \$11.75hr. 7.25hrs. daily  
**Effective-** August 18, 2021

### **C. Other:**

**Mary Marchand**- GBR Power Strong Interventionist  
**Compensation-** \$25,000.00/ 19hrs. per week  
**Effective-** August 1 2021

### **D. 6<sup>th</sup> Class Assignment:**

**Roxy Ross Loudenburg**  
**Effective-** 2021-22 School year

### **E. Transfers:**

**Laura Starr**- Para Educator @ LONG to Para Educator @ GBR  
**Effective-** 2021-22 School year

**Charlene Hilkemeier**- Para Educator @ GBR to Para Educator @ LONG  
**Effective-** 2021-22 School year

### **F. Changes in hours:**

**Kayla Hohbach**- 7hrs. daily Food Service @ MHS to 8hrs daily @ MHS  
**Effective-** August 18, 2021

**Kisa Bruch**- 5.5hrs. daily Food Service @ MHS to 7hrs. daily @ MHS  
**Effective-** August 18, 2021

### **G. Resignation:**

**Matthew Schilling**- ISS Supervisor and Title VII tutor 12  
**Effective-** 2021-22 School year

**Leah Christensen**- Head Cook @ MHS  
**Effective-** July 30, 2021

**H. MTC New Hires:**

**Kevin Herbst**- Help Desk Technician  
**Compensation-** \$22.00/hr.  
**Effective-** July 28, 2021

**Janet Nicolaus**- Adjunct Instructor BUS 101 & BUS 120 Fall Semester 2021  
**Compensation-** \$4,500.00  
**Effective-** August 23, 2021

**Jenna Vavra**- Adjunct Instructor AMI 210 Fall Semester 2021  
**Compensation-** \$4,000.00  
**Effective-** August 23, 2021

**Rebecca Harvey**- SLPA Online Adjunct (2021-22 School year)  
**Compensation-** \$3,000.00  
**Effective-** August 23, 2021

**Angie Hanson**- SLPA Lab Adjunct (2021-22 School year)  
**Compensation-** \$3,000.00  
**Effective-** August 23, 2021

**Sarah Delaney**- SLPA Online Adjunct (2021-22 School year)  
**Compensation-** \$3,000.00  
**Effective-** August 23, 2021

**Kari Gosmire**- SLPA Online Adjunct (2021-22 School year)  
**Compensation-** \$3,000.00  
**Effective-** August 23, 2021

**Kasey Thomas**- Rad Tech Clinical Adjunct Fall Semester 2021  
**Compensation-** \$3,920.00  
**Effective-** August 23, 2021

**I. MTC Resignations:**

**Kelsey Ziebart**- Admissions Representative  
**Effective-** August 6, 2021

**Sarah Holzer**- Admissions Representative  
**Effective-** August 13, 2021



MITCHELL SCHOOL DISTRICT NO. 17-2  
August 9, 2021  
School Board Meeting  
Agenda Item

Subject: School Board President Board Member Committee Assignments

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action

Board Information

Scheduled report

Presidential Appointment      X

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

Board President Olson has made the following board member committee assignments for the 2021-22 school year.

Individual(s) who will attend the board meeting and speak to the item:

Deb Olson, Mitchell School Board President

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 8.9.2021

**SCHOOL BOARD COMMITTEE ASSIGNMENTS 2021-22****2018-2019****MEA Negotiations**

Lacey Musick  
Deb Olson

**MCEA Negotiations**

Matt Christiansen  
Neil Putnam

**ADAPT**

Matt Christiansen  
**School Safety**  
Matt Christiansen

**James Valley Group**

Neil Putnam

**Teacher of the Year**

Kevin Kenkel

**Calendar**

Lacey Musick

**Science Curriculum**

Lacey Musick  
Deb Olson

**TIF/Equalization**

Kevin Kenkel

**MTI Advisory****Computers/Engineering**

Matt Christiansen

**Construction**

Deb Olson

**2019-2020****MEA Negotiations**

Lacey Musick  
Deb Olson

**MCEA Negotiations**

Matt Christiansen  
Neil Putnam

**ADAPT**

Matt Christiansen  
**School Safety**  
Matt Christiansen

**James Valley Group**

Neil Putnam

**Teacher of the Year**

Kevin Kenkel

**Calendar**

Lacey Musick

**Math Curriculum**

Lacey Musick  
Deb Olson

**TIF/Equalization**

Kevin Kenkel

**MTI Advisory****Computers/Engineering**

Matt Christiansen

**Construction**

Deb Olson

**2020-2021****MEA Negotiations**

Lacey Musick  
Deb Olson

**MCEA Negotiations**

Matt Christiansen  
Neil Putnam

**ADAPT**

Matt Christiansen  
**School Safety**  
Matt Christiansen

**James Valley Group**

Neil Putnam

**Teacher of the Year**

Kevin Kenkel

**Calendar**

Lacey Musick

**SS Curriculum**

Lacey Musick  
Neil Putnam

**TIF/Equalization**

Kevin Kenkel

**MTI Advisory****Computers/Engineering**

Matt Christiansen

**Construction**

Deb Olson

**2021-2022****MEA Negotiations**

Shawn Ruml  
Brittini Flood

**MCEA Negotiations**

Matt Christiansen  
Deb Olson

**ADAPT**

Matt Christiansen  
**School Safety**  
Matt Christiansen

**James Valley Group**

Deb Olson

**Teacher of the Year**

Kevin Kenkel

**Calendar**

Brittini Flood

**SS Curriculum**

Shawn Ruml  
Brittini Flood

**TIF/Equalization**

Kevin Kenkel

**MTI Advisory****Engineering Technologies**

Shawn Ruml

**Construction/Manu/Energy**

Deb Olson



**Health**

Kevin Kenkel

**Business/Culinary**

Lacey Musick

**Gen Ed/Agriculture**

Neil Putnam

**Health**

Kevin Kenkel

**Business/Culinary**

Lacey Musick

**Gen Ed/Agriculture**

Neil Putnam

**Health**

Kevin Kenkel

**Business/Culinary**

Lacey Musick

**Gen Ed/Agriculture**

Neil Putnam

**Health Sciences**

Kevin Kenkel

**Business/Services**

Matt Christiansen

**Agriculture/Trans Tech**

Brittni Flood

MITCHELL SCHOOL DISTRICT NO. 17-2  
August 9, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Approve Purchase of Two Tracked Trenchers for MTC  
Programming through the Sourcewell Cooperative Buying Group

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action ☒ X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

Mitchell Technical College is in need of two tracked trenchers for its programming. The Vermeer RTX750 tracked trencher will meet their needs and is available from the Sourcewell cooperative buying group, of which the District is a member. The per unit cost, under contract #012418-VRM is \$146,824.38, making the purchase total \$293,648.76. The vendor providing the equipment is Vermeer High Plains of Tea, SD.

I recommend that the Board approve the purchase.

Individual(s) who will attend the board meeting and speak to the item:

Jared Hofer, MTC Chief Financial Officer  
Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 8.9.2021

MITCHELL SCHOOL DISTRICT NO. 17-2  
August 9, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Approve Bids for Purchase of Digger Derrick and Bucket Truck for Mitchell Technical College Programming

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

Mitchell Technical College is in need of a digger derrick and a bucket truck for its powerline and related programs. Thus, it issued bids for the purchase of these vehicles in used condition. One firm submitted bids and these met all specifications. The bids were:

1. Digger Derrick Truck—Custom Truck One Source, Union Grove, WI, \$96,300.
2. Bucket Truck—Custom Truck One Source, Union Grove, WI, \$76,850.

These bids are commensurate with both market prices and MTC budgetary expectations.

Therefore, I recommend the approval of the bids from Custom Truck One Source for both vehicles.

Individual(s) who will attend the board meeting and speak to the item:

Jared Hofer, MTC Chief Financial Officer  
Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 8.9.2021

MITCHELL SCHOOL DISTRICT NO. 17-2

August 9, 2021

School Board Meeting

Agenda Item

Subject: Board Consideration to Hold a Public Hearing on Waiver to Allow High School Credit for Civics and to Approve Such a Waiver

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action ☒ X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

Under administrative rules of the South Dakota Department of Education, coursework cannot earn high school credit if that coursework is offered prior to a student's enrollment as a freshman in high school. However, this requirement can be waived—and has been waived through the formal waiver process in Mitchell for decades for various courses—should the board approve such a waiver, after a public hearing on such. Currently, we have a small number of students who may like to take high school civics while still at Mitchell Middle School, typically in the MCL program.

Allowing students to take some high school coursework—Algebra I, Geometry, Algebra II, for example-- has proven to be a wonderful opportunity for such students to, typically, go on and pursue more advanced coursework in various areas because of the more flexible high school schedule that results. Such coursework might include electives, music, and/or postsecondary work once they reach, again typically, their junior year.

Therefore, I would ask the Board to hold a public hearing on this matter and, assuming we hear no persuasive arguments against doing so at that hearing, approve the waiver for civics instruction to occur at the middle school for the next 5 academic years.

Supporting documentation for this waiver immediately follows this cover sheet.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: August 9, 2021

<b>APPLICATION for a Waiver from an Administrative Rule</b>
---

**Courses offered Before Grade Nine for High School Credit**

Mitchell 17-2 School District hereby applies for a waiver from certain South Dakota administrative rules that govern school accreditation, using the procedures outlined in § 24:43:08.

It is the intent of the Mitchell 17-2 School District to implement the strategies for continued school improvement as outlined herein, and to annually report on the implementation of the of those strategies as described in § 24:43:08:08.

The Mitchell Board of Education has held a public hearing and approved this application. It is understood that the school district must continue to comply with all other administrative rules, including chapter 24:43:11.

The school district will continue to submit all required accreditation reports, plans, and certifications to the South Dakota Department of Education on time.

\_\_\_\_\_/\_\_\_\_\_  
Signature of Supt. of Schools/Chief Educational Officer Date

\_\_\_\_\_/\_\_\_\_\_  
Signature of Board of Education President Date

*For Department Use Only*

Received: \_\_\_\_\_ Reviewed: \_\_\_\_\_

Reviewer: \_\_\_\_\_

Recommendation: \_\_\_\_\_

Department of Education Secretary's Action: \_\_\_\_ Approve \_\_\_\_ Deny

Department of Secretary's Signature: \_\_\_\_\_

Effective Date of Waiver (*Minimum 60 days after receipt*): \_\_\_\_\_ Report Due

Date: \_\_\_\_\_

## Section I – Application Details

Applying School District: Mitchell 17-2

Participating Attendance Centers: Mitchell Middle School

Local Public Hearing Date: \_\_\_\_\_ Local Board

Approval Date: \_\_\_\_\_ Date Submitted to the

Department of Education: \_\_\_\_\_

## Section II - Waiver Schedule

Intended Date for Waiver Implementation: 7/1/21

*(This date is always July 1 for fall implementation unless the district requests and explains the reasons for an alternate date.)*

Proposed Years of Waiver: 5 years

*(Maximum of 5 school terms, which begin July 1 of each year.)*

If this is a renewal of a current waiver about to expire, an End of Waiver Term Report is required:

<http://doe.sd.gov/oatq/documents/EndWaiver.pdf> Submit this report with the application to renew.

## Section III - Administrative Rules to be Waived

**List the administrative rule number and title** for which this waiver is being requested.

Administrative rules are available online at <http://legis.state.sd.us/index.aspx>

*For a waiver for high school credit before grade nine, the district will want to waive administrative rule 24:43:11:01.*

24:43:11:01 High School credit before grade 9

## Section IV – Course(s) for Which Exemption is Being Proposed

Civics

## Section V - Reasons for Waiver Request

Explain the reasons the district is requesting a waiver from administrative rule. The district must explain why the plans outlined in this application will better meet local learning goals, enhance educational opportunities, promote equity, or increase accountability.

**We are requesting this waiver so that we may offer Civics to the students who are on an advanced track (typically our MCL - Mass Customized Learning students) which will allow more classes to be taken at the high school level. This also allows more opportunities for those students in need of a more rigorous curriculum while at Mitchell Middle School.**

## Section VI - Verification of Administrative Rule Intent

Explain how the intent of the administrative rule for which the waiver is being requested will be met if the waiver is granted. Sept. 2018 3

Faculty teaching waived courses in any content area must be South Dakota certified to teach not only the content area waived at the high school level, but also the grade level at which they are offering instruction.

List teacher providing instruction for each course included on application:

Name

Course

Michelle Mebius

Civics

If at any time during the timeframe this waiver is valid a teacher listed here is no longer the teacher of record, the district must notify the Department of Education with the name of the newly assigned educator.

## Section VII – Assurance of Rigor (Where applicable)

Describe the school district's plan for offering continuing educational opportunities in the waived content area, where applicable.

**The Mitchell School District will offer continuing education social science opportunities at the Senior High level along with other higher level courses to assist those students that are on an advanced track towards their educational goals. Throughout the class, students will engage in coursework designed to enlighten and expand their knowledge, while focusing on challenging the students to ask questions about local, state, and national government and how it works. Through this advanced offering, students will hopefully become motivated to seek out ways themselves to enter the civic arena of public service.**

## Section VIII- Evaluation

### Evaluation:

A school district or nonpublic school or program that has been granted a waiver shall implement its plan for evaluation of the waiver as required by ARSD 24:43:08:02. A public school district that has been granted a waiver shall include a report of the waiver evaluation in its annual review of its approved five-year district improvement plan as required by ARSD 24:43:02:01 (ARSD 24:43:08:08)

### Adding Waived Course Credits to High School Transcripts:

MITCHELL SCHOOL DISTRICT NO. 17-2

August 9, 2021

School Board Meeting

Agenda Item

Subject: Board Consideration to Approve Agreement with City of Mitchell on Land Donation  
For Past Ice Arena Construction and Installation of Storage Shed

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

When the City of Mitchell decided to add a second sheet of ice to the Ice Arena, it requested that the Mitchell School District donate a small amount of land, part of the Mitchell Middle School campus, to allow for the expansion. As the City and the School District have a long, positive relationship which includes, at times, donations of real property, the District provided that assent. One complicating factor in this donation, however, was the existence of two storage sheds on or so near the property to be donated that they had to be removed. The City offered to build a new shed for the School District in recognition of this. At the time of the construction of the Ice Area expansion, City funds were unavailable for the installation/construction of the storage shed and so the School District agreed to simply use existing storage space within the Ice Area until such funds were available.

Those funds have now been allocated by the City and the construction of the new School District-owned storage shed is now underway.

To memorialize the final understanding and disposition of properties, I am recommending that the Board approve the attached agreement with the City of Mitchell. Once approved, the School District will then transfer the necessary property to the City of Mitchell and the City will complete the construction of the storage shed.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

Steve Culhane, Business Manager

John Sieverding, Director of Buildings and Grounds.

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: August 9, 2021



## **SHED INSTALLATION AGREEMENT**

This Agreement (“Agreement”) made and entered this \_\_\_\_\_ day of July, 2021, by and between the City of Mitchell, a South Dakota municipal corporation (“City”), and the Mitchell School District #17-2 (“District”), the terms of which are as follows:

WHEREAS City and District, in relation to the construction of a second ice rink at City’s Mitchell Activities Center, did reach an unwritten agreement regarding the removal and replacement of two District sheds; and

WHEREAS City and District did also reach an unwritten agreement to transfer real property from District to City due to the existing property line running through the structure of the above described second ice rink; and

WHEREAS City and District wish to honor such unwritten agreements and memorialize the terms in writing.

Therefore, upon the consideration of the mutual obligations of the respective parties hereto, the parties agree as follows:

1. City shall purchase and install a 24’ x 40’ pole barn style shed with concrete floor and a power source. Such shed shall be substantially similar to that depicted in Exhibit A which is attached hereto and incorporated by reference.
2. The shed shall be located on District property between the football field and driveway and west of the Mitchell Activities Center. Such location is approximated in Exhibit B which is attached hereto and incorporated by reference.
3. City shall complete construction of the shed no later than September 30, 2021. District shall remove all of District’s property currently housed within the ice arena within 60 days from the date City completes construction of the shed.
4. City shall not be responsible for any upgrades or add-ons that District may elect to construct in relation to the shed. City’s only obligation in relation to the shed is to purchase and install the shed as specified in Section 1 above at the location specified in Section 2 above.
5. Upon completion of the shed, and if the quality of the shed construction meets the standard of care to which other contractors working on a similar project in a similar location would complete the construction of this specific shed, then District shall provide written acceptance of the shed to the City within 7 days. Such written acceptance shall acknowledge that City provides and District accepts the shed in “as-is” condition with no warranties of any nature. At the time written acceptance is provided by District, the shed shall be deemed the sole property of District.

6. District further agrees to transfer the following described real property to the City of Mitchell by general warranty deed no later than the date the written acceptance under Section 5 above is provided:

The East 439' of the South 46' of the North 1056' of Outlot A-1, located in the South 1/2 of Section 16, Township 103 North, Range 60 West of the 5<sup>th</sup> P.M., City of Mitchell, Davison County, South Dakota (Exhibit C).

7. This Agreement supersedes all prior discussions or agreements in regard to the subject matter herein and represents the entire agreement of the parties.
8. Should any provision of this Agreement be deemed unenforceable, the offending portion of such provision shall be severed and the remainder of the Agreement shall remain in full force and effect to the greatest extent permitted by law.

Signed and agreed to by the Parties this \_\_\_\_\_ day of July, 2021.

DISTRICT

By: \_\_\_\_\_

CITY

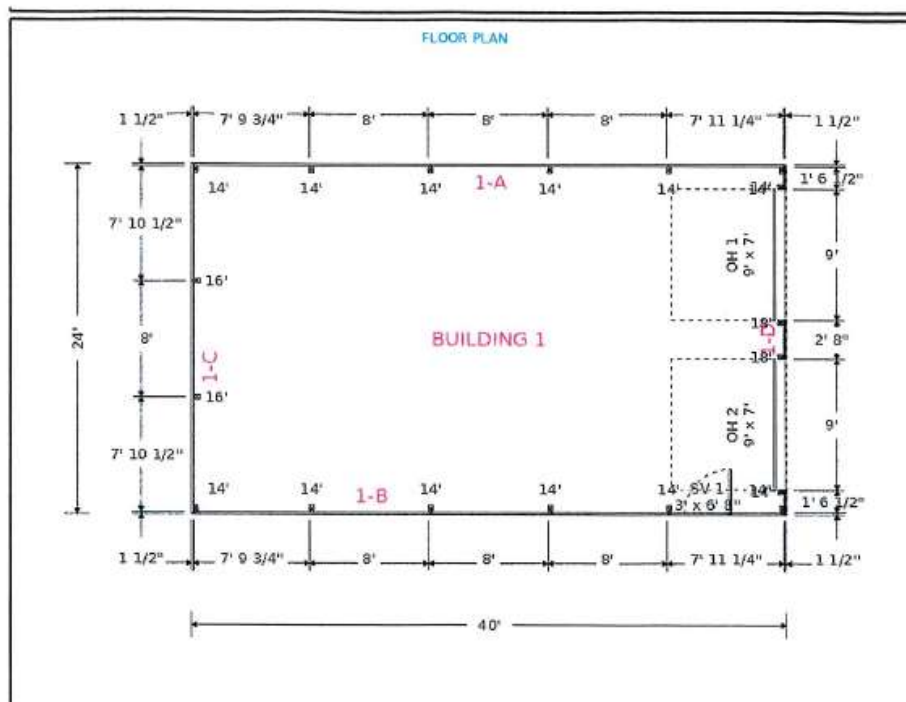
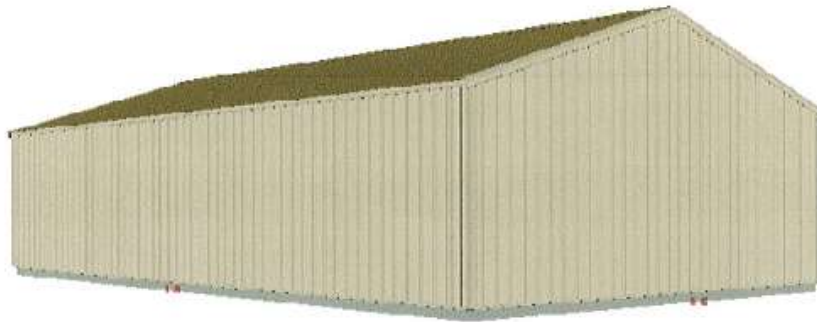
By: \_\_\_\_\_  
Robert B. Everson, Jr., Mayor

Attest:

\_\_\_\_\_  
Michelle Bathke, Finance Officer  
City of Mitchell, SD

(seal)

**EXHIBIT A**



**Building Information**

1. Building Use:	Code Exempt
2. Width:	24 ft
3. Length:	40 ft
4. Inside Clear Height:	8 ft
5. Floor Finish:	Concrete
6. Floor Thickness:	6 in
7. Post Foundation:	Secured To Concrete

**Wall Information**

1. Post Type:	Posts
2. Post Spacing:	8 ft
3. Girt Type:	Flat
4. Exterior Wall Panel:	Pro-Rib
5. Exterior Wall Color:	Light Stone
6. Trim Color:	Light Stone
7. Sidewall A Eave Light:	None
8. Sidewall B eave light:	None
9. Wall Fastener Location:	In the Flat
10. Bottom Trim:	Yes
11. Eave Trim:	Yes
12. Gradeboard Type:	2x10 Treated Gradeboard

**Interior Finish**

1. Wall Insulation Type:	None
2. Wall Liner Type:	None
3. Roof Condensation Control:	None

**Roof Information**

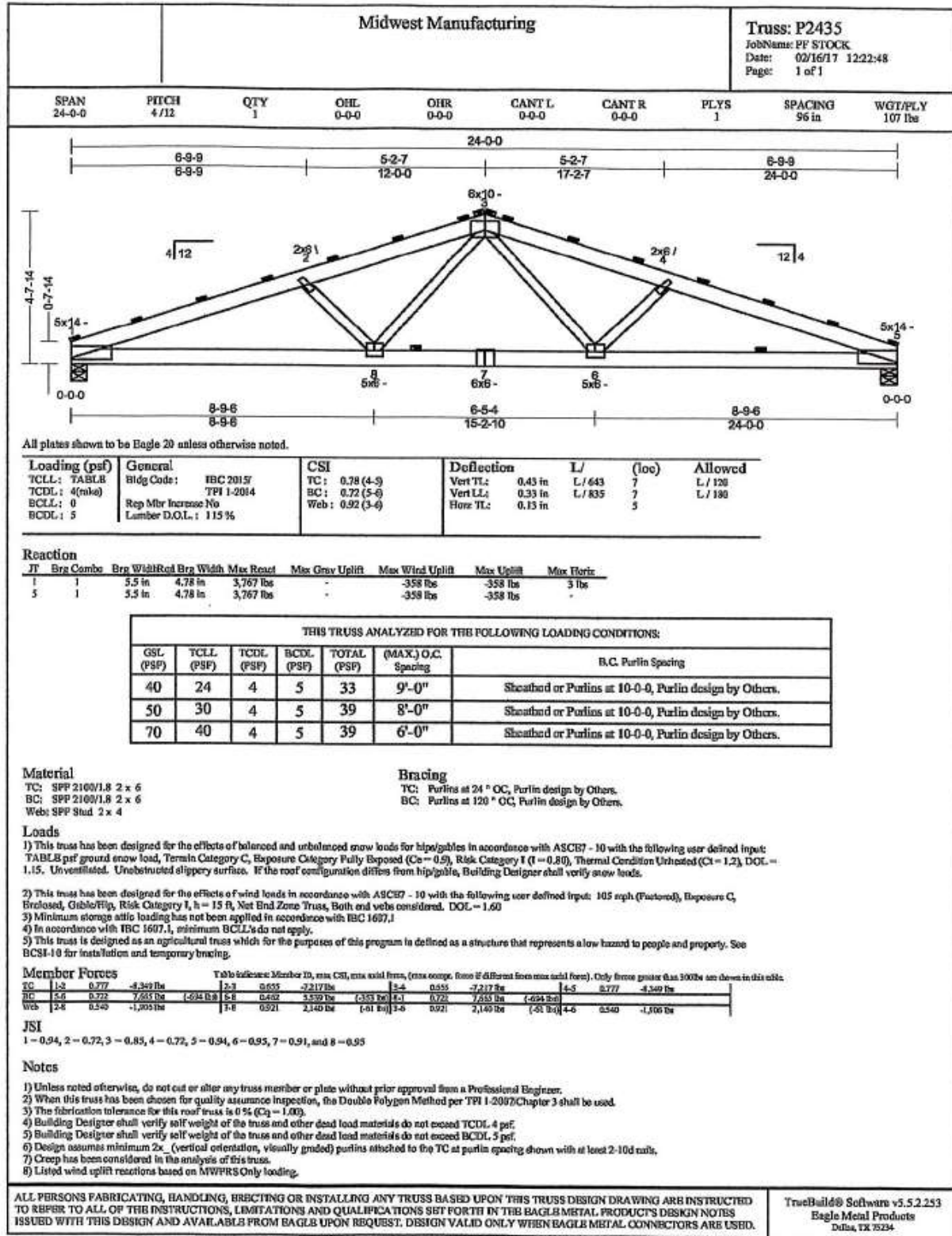
1. Pitch:	4/12
2. Truss Spacing:	8 ft
3. Roof Type:	Pro-Rib
4. Roof Color:	Bronze
5. Ridge Options:	Universal Ridge Cap
6. Roof Fastener Location:	On the Rib
7. Endwall Overhangs:	0 ft
8. Sidewall Overhangs:	0 ft
9. Skylight Size:	None
10. Ridge Vent Quantity:	None
11. Ceiling Liner Type:	None
12. Purlin Placement:	On Edge
13. Ceiling Insulation Type:	None

**Accessories**

1. Outside Closure Strip:	Economy Vented
2. Inside Closure Strip:	Standard
3. Gable Vent Type:	None
4. Cupola Size:	None
5. Gutters:	No
6. End Cap:	No
7. Snow Guard:	No
8. Mini Print:	Hardcopy and E-mail

**Doors & Windows**

Name	Size	Wall
Service Door	36"x80"	1-B
Overhead Door	9' x 7'	1-D
Overhead Door	9' x 7'	1-D



<b>MIDWEST</b> 17606 212TH st. Bloomfield, IA 52537 PH: 641 664 3499							Truss: p24c JobName: new pfeeds Date: 10/22/16 13:21:41 Page: 1 of 1		
SPAN 24-0-0	PITCH 4/12	QTY 1	OHL 0-0-0	OHR 0-0-0	CANT L 0-0-0	CANT R 0-0-0	FLYS 1	SPACING 48 in	WGT/PLY 113 lbs

All plates shown to be Eagle 20 unless otherwise noted.

Loading (psf)	General	CSI Summary	Deflection	L/	(loc)	Allowed
TC LL: 5 Snow/Fly/F: 28/50 TC DL: 4 BC LL: 0 BC DL: 5	Blkg Code: IBC 2015 TPI 1-2007 Rep Mbr Increase: No Lumber D.O.L.: 115 %	TC: 0.55 (4-5) BC: 0.14 (6-8) Wds: 0.35 (4-6)	Vert TL: 0.01 in Vert LL: 0 in Haze TL: 0 in	L/999 L/999	(5-6) 5	L/240 L/360

Reaction Summary								
Brz Combr	Brz Width	Rad Brz Width	Max React	Max Glw Uplift	Max MWFRS Uplift	Max C&C Uplift	Max Uplift	Max Horiz
1	288 in	N/A	1,187 lbs	-	-338 lbs	-423 lbs	-423 lbs	-
1	288 in	N/A	200 lbs	-	-	-423 lbs	-423 lbs	-
1	288 in	N/A	1,187 lbs	-	-338 lbs	-423 lbs	-423 lbs	-
1	288 in	N/A	216 lbs	-423 lbs	-	-	-423 lbs	679 lbs
1	288 in	N/A	216 lbs	-423 lbs	-	-	-423 lbs	-679 lbs
1	288 in	N/A	1,199 lbs	-	-433 lbs	-541 lbs	-541 lbs	1,011 lbs
1	288 in	N/A	1,199 lbs	-	-433 lbs	-541 lbs	-541 lbs	-1,011 lbs

Material Summary		Bracing Summary	
TC	SFF #2 2 x 6	TC Bracing	Purlins at 24" OC, Purlin design by Others.
BC	SFF #2 2 x 8	BC Bracing	Shearails or Purlins at 10'-0", Purlin design by Others.
Wds	SFF Stud 2 x 4		
2-4	SFF #2 2 x 4		

except

**Loads Summary**

1) This truss has been designed for the effects of balanced and unbalanced snow loads in accordance with ASCE7 - 10 with the following user defined input: 50 psf ground snow load, Terrain Category C, Exposure Category Partially Exposed (Ce = 1.0), Risk Category I (I = 0.85), Thermal Condition All Others (Ct = 1.0), DCL = 1.15. If the roof configuration differs from hipped, Building Designer shall verify snow loads.

2) This truss has been designed for the effects of wind loads in accordance with ASCE7 - 10 with the following user defined input: 105 mph (Exposure D), Exposure C, Enclosed, Gable/Hip, Risk Category I, b-B=L=50 ft, End Zone Truss, Both end walls considered. DCL = 1.60

3) Maximum storage attic loading has been applied in accordance with IBC 1607.1

Member Forces Summary					
	TC	BC	Wds	Notes	Values indicate: Member ID, as per CSI, max axial force, from except: forces if different from max and min (from). Only forces greater than 500lbs are shown in this table.
TC	1-3	0.590	800 lbs	(416 lbs)	2-3 0.455 -792 lbs
BC	3-4	0.565	-1,063 lbs	4-4 0.565 -1,063 lbs	4-5 0.530 820 lbs (416 lbs)

**Notes:**

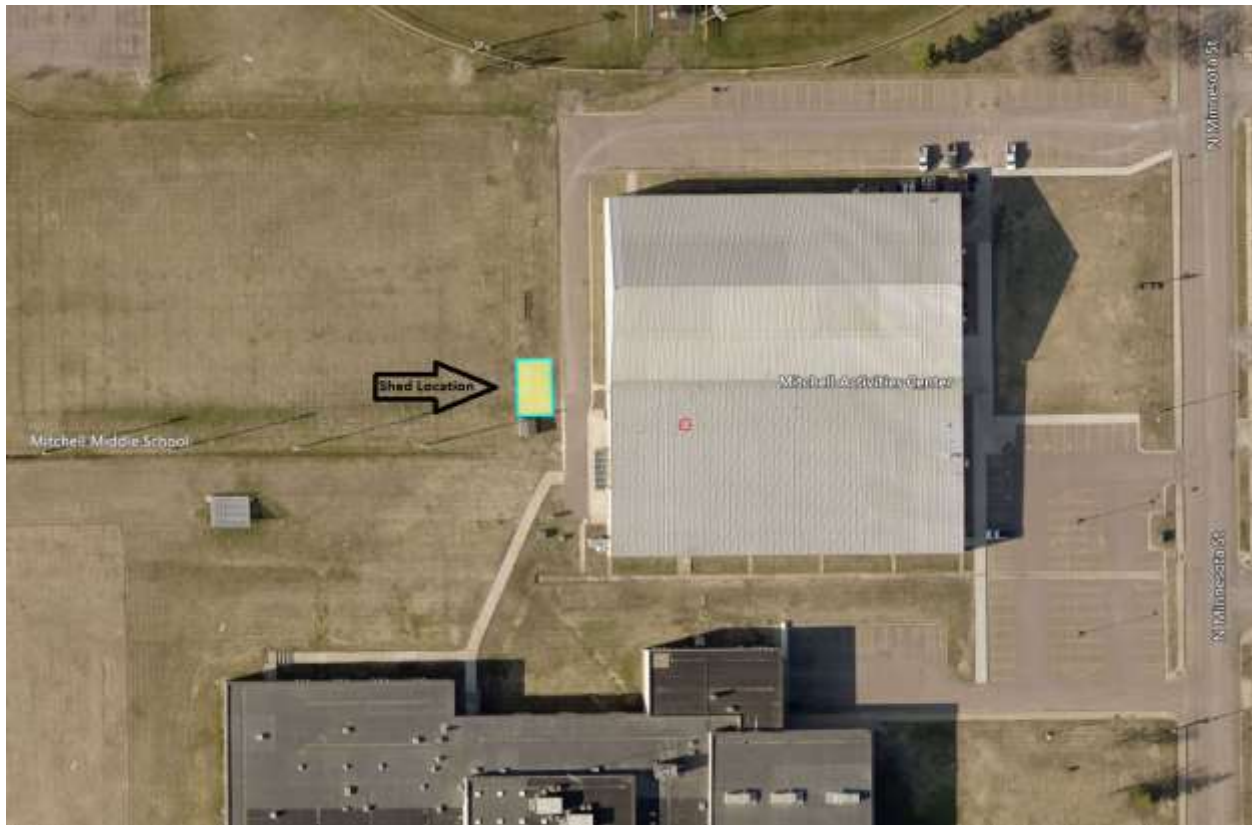
- 1) Unless noted otherwise, do not cut or alter any truss member or plate without prior approval from a Professional Engineer.
- 2) When this truss has been chosen for quality assurance inspection, the Effective Truss Count Method per TPI 1-2002A1.4 shall be used.
- 3) Building Designer shall verify self weight of the truss and other dead load materials do not exceed TC DL 4 psf.
- 4) Building Designer shall verify self weight of the truss and other dead load materials do not exceed BC DL 5 psf.
- 5) Design assumes minimum 1/2" (flat orientation, visually graded) purlins attached to the top of the TC at purlin spacing shown with at least 2-306 nails.
- 6) Brace bottom chord with approved sheathing or purlins per Bracing Summary.
- 7) Creep has been considered in the analysis of this truss.
- 8) Due to negative reactions in gravity load cases, special connections in the bearing surface at joints 5, 1 may need to be considered.
- 9) Lined wind uplift reactions based on MWFRS & C&C loading.

ALL PERSONS FABRICATING, HANDLING, ERECTING OR INSTALLING ANY TRUSS BASED UPON THIS TRUSS DESIGN DRAWING ARE INSTRUCTED TO REFER TO ALL OF THE INSTRUCTIONS, LIMITATIONS AND QUALIFICATIONS SET FORTH IN THE EAGLE METAL PRODUCTS DESIGN NOTES ISSUED WITH THIS DESIGN AND AVAILABLE FROM EAGLE UPON REQUEST. DESIGN VALID ONLY WHEN EAGLE METAL CONNECTORS ARE USED.	TrussBld40 Software v5.5.2.220 Eagle Metal Products Dallas, TX 75234
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**EXHIBIT B**



**EXHIBIT C**



MITCHELL SCHOOL DISTRICT NO. 17-2

School Board Meeting  
Agenda Item

Subject: Board Consideration to Approve the 'Elementary and Secondary School  
Emergency Relief' Plan for 2021-2024

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action ☒ X

Board Information ☐

Scheduled report ☐

Description of the item (including nature of the problem, program covered, impact, board  
action desired, etc.)

I am requesting that Board approve the attached ESSER3 Plan for 2021-24. The plan  
follows, immediately, this cover sheet.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 8.9.2021



American Rescue Plan  
Elementary and Secondary School Emergency Relief  
Of the  
Mitchell School District 17-2

Past ESSER and CFSR Allocations: The Mitchell School District, like all public-school districts in South Dakota and the United States, have received emergency relief funds for dealing with the COVID19 epidemic. The first ESSER allocation (ESSER1) was used to purchase technology related to offering instruction to Mitchell students whether in school or at home, in-person or virtually. A non-ESSER allocation for pandemic relief, CFSR, was allocated after ESSER1 and was utilized for employee bonuses to recognize the additional work involved with offering school in the 2020-21 academic year, purchase PPE supplies and equipment, cover enhanced utility and substitute employee costs (quarantines, etc.), pay for employee overtime for classified employees, pay for construction of barriers and rental of additional equipment, etc. Such funds are still being used for some of these latter items. CFSR funds have also been used to assist students with learning loss, as well. ESSER2 funds will be used to assist with the design and installation of HVAC and other air quality improvements in the new high school, now planned to begin construction in the spring of 2023. The remainder of this document is intended to describe the intended use of the ESSER3 allocation.

ESSER3 Allocation: This final allocation of pandemic-related federal funds has a similar purpose to ESSER2. We will utilize 20% of those dollars for addressing learning loss, offering expanded learning opportunities, serving students most adversely affected by the 4<sup>th</sup> quarter (spring 2020) physical school closures, and the pandemic-affected 2020-21 school year (quarantines, extended-time eLearners, etc.), and engaging students most at risk of academic and related struggles. Thus, for example, the Mitchell School District will offer and provide, but not be limited to, the following programming:

- *Power Strong Interventionists:* A part-time academic tutor will be provided at each of our town elementary schools to address literacy, numeracy, and, potentially, other academic gaps. First priority will go to students who were not physically present in school during the 20-21 school year, then to those who were out of the building 25 days or more, and finally to those nearing proficiency levels. In all cases, the PSIs will engage with attention given to academic needs.
- *Expanded Learning Opportunities:* Because instructional time during the regular school day is finite, we will also offer educational programming outside of that time. Thus, we will be supporting a summer school credit-bearing program through Second Chance High School, interest-based courses during summers, vacations, and other outside of school times such as a creative writing course for students in grades 3-8, a middle school-based CTE program, an elementary school focused science camp, etc. More such courses will be suggested and offered as this program develops.
- *Other:* In many ways, these rather open-ended federal funds are something not seen before (or not seen in a very long time) in education. Thus, other programming will be considered as data retreats reveal other needs, educators, parents and other stakeholders suggest other needs and activities going forward.

- *Supplementing not Supplanting*: None of these programs will reduce in any way current offerings to students in need of additional help. Thus, Title I, Special Education, afterschool programming at LBW, Longfellow, and Middle School, Title VI, and ESL programs will all continue to operate to meet the ongoing needs of our students.

Currently, the dollars allocated to these programs are deemed more than adequate to meet all possible programming. The remaining 80% of the ESSER 3 funds would then be used to address air quality/construction projects through the construction of a new high school. Additional funding sources—capital outlay reserves, capital outlay bonds, etc.—would also be necessary for this project.

The Mitchell School District welcomes input on this plan for the use of ESSER3 funding. Such input can be offered through e-mail responses to ([joseph.graves@k12.sd.us](mailto:joseph.graves@k12.sd.us)) or telephonic/personal contacts with school superintendent Joseph Graves at his office (995-3010, 800 West Eighth, Mitchell, SD 57301).

MITCHELL SCHOOL DISTRICT NO. 17-2  
August 9, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Approve New Policies and Revised Current Policies  
Related to Legalization of Medical Cannabis on First Reading

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

As the Board is aware, the voters of South Dakota approved a referendum legalizing medical cannabis in our State. This then requires us to provide limited opportunities for the administration of such in the school or school activity setting, when medically required. In order to come into compliance with this new requirement, I am recommending the following new policies and revisions to current policies:

743 Use of Alcohol and Other Drugs by Employees (Drug Free Workplace)

Add the following language: "Additionally, it shall be a violation of this policy for any employee to manufacture, use, possess, sell, distribute, or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law. Any employee who violates this policy will be subject to disciplinary action, which may include dismissal and referral for prosecution."

This makes it clear that the requirement to permit administration of medical cannabis at the worksite when medically approved does not extend beyond this very narrow permission.

1043 Drug Free

Add the following language: "Additionally, it shall be a violation of this policy for any student to manufacture, use, possess, sell, distribute, or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law. Any student who violates this policy will be subject to disciplinary action."

This makes it clear that the requirement to permit administration of medical cannabis at school or school activity when medically approved does not extend beyond this very narrow permission.

## 1051 Medication Administration Policy

Add the following language: "For purposes of this policy, the term "medication" includes both prescription medication and nonprescription medication, but does not include medical cannabis. The administration of medical cannabis shall be in accordance with the board policy on administration of medical cannabis to qualified students, policy 1051A."

### 1051A Administration of Medical Cannabis to Qualifying Students

This new policy outlines the specific rules and practices which we will apply to the administration of medical cannabis.

### 1051B Medical Cannabis Administration Plan

This new policy is essentially the forms to be completed and approved when the parents of a qualifying students requests administration of medical cannabis in the school or school activity setting.

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It is relevant to note that much of the language of these revisions and new policies was provided by the Associated School Boards of South Dakota and was contributed to and reviewed by legal counsel at that level.

Assuming board approval, I will then bring these policies on second reading at the August 23 board meeting. That will allow us time to consider any new issues raised at the state or local level before final adoption. Once these policies are approved on first reading, the District will fully comply with them.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 8.9.2021

## Medical Cannabis Administration Plan

Before the administration of medical cannabis on school property or at a school-sponsored activity, at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes, the student's parent/guardian must complete and submit to the district this form, the student's registry identification card, the designated caregiver(s) card, and a written signed certification<sup>1</sup> by the recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

### **To be completed by the parent/guardian:**

Name of Qualifying Student<sup>2</sup>: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Name and Phone Number of Student's Designated Caregiver(s)<sup>3</sup>: \_\_\_\_\_

### **By initialing the following statements and signing below, the undersigned parent/guardian hereby acknowledges:**

\_\_\_\_\_ I have read and agree to comply with the procedure regarding the administration of medical cannabis to qualifying students as outlined in Policy 1051A.

\_\_\_\_\_ I assume all responsibility for the provision, administration, maintenance, possession, storage and use of medical cannabis to my child.

\_\_\_\_\_ I understand that no school personnel are required to administer medical cannabis to my child, and that only a registered designated caregiver will be allowed to administer medical cannabis to my child.

\_\_\_\_\_ I understand that I or the designated caregiver for my child will not at any time possess on school property an amount of medical cannabis that exceeds my child's prescribed daily dosage, that it will be transported in a container that meets the packaging and labeling requirements specified by the South Dakota Department of Health, and that as soon as I or my child's designated caregiver administer the dosage of medical cannabis, I or my child's designated caregiver must remove any remaining cannabis from the school property or school-sponsored activity.

\_\_\_\_\_ I understand that the district will determine a designated location and any protocols regarding the administration of medical cannabis to my child and that this plan does not allow for the administration of medical cannabis on federal property or any location that prohibits cannabis on its property.

\_\_\_\_\_ I agree to notify the School District of any change in circumstances as outlined in Policy 1051A.

\_\_\_\_\_ I understand that permission to administer medical cannabis in accordance with this plan may be revoked for the failure to comply with the procedure, rules or requirements of the administration of medical cannabis to qualifying students or other policies.

By signing below, I hereby release and hold harmless the School District, its officers, agents, employees, and volunteers from any and all liability, damages, injury or other legal claims which I now have or may hereafter have arising out of the administration of medical cannabis to my child.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of parent or guardian

<sup>1</sup> "Written certification" means the completed South Dakota Department of Health form dated and signed by a physician who is licensed with authority to prescribe drugs to humans, stating that in his/her professional opinion the patient is likely to receive a therapeutic or palliative benefit from the medical use of cannabis to treat or alleviate the patient's debilitating medical condition or symptom associated with the debilitating medical condition. The document must specify the patient's debilitating medical condition and that it is made in the course of a bona fide practitioner-patient relationship.

<sup>2</sup> "Qualifying student" means a student who possesses a valid registry identification card approved by the State of South Dakota Department of Health for the use of medical cannabis.

<sup>3</sup> "Designated caregiver" means the qualifying student's parent, guardian or other responsible adult over twenty-one years of age who is the qualifying student's registered designated caregiver and who has a caregiver's card approved by the SD Department of Health. In no event shall another student be recognized as a designated caregiver. A designated caregiver is the only individual permitted to possess and administer to a qualifying student.

**To be completed by the school:**

I have received the following:

\_\_\_\_ Student's registry identification card approved by the State of South Dakota Department of Health authorizing the administration of medical cannabis to the student. The expiration date is: \_\_\_\_\_

\_\_\_\_ The designated caregiver(s) card approved by the State of South Dakota Department of Health authorizing the administration of medical cannabis to the student.

\_\_\_\_ Written certification signed by the recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

The student's identified designated caregiver's administration of the permissible form of medical cannabis in the designated location has been conditionally approved as follows:

Permissible form(s)<sup>4</sup> of medical cannabis to be administered:

☐ Oil/Lotion    ☐ Tincture    ☐ Edible Product    ☐ Other: \_\_\_\_\_

Administration method to be used: \_\_\_\_\_

Dosage Amount: \_\_\_\_\_ Time(s) to be Administered: \_\_\_\_\_

Location of administration<sup>5</sup> on school property or at a school-sponsored activity:

\_\_\_\_\_

Date: \_\_\_\_\_

Name and Signature of Nurse: \_\_\_\_\_

Name and Signature of Administrator: \_\_\_\_\_

**Copies of the current registry identification card and the registered designated caregiver(s) card will be retained in the student's educational record and updated as needed.**

**Provide copies of the Administration Plan to:**

- Parent/Guardian
- Designated Caregiver (if different than parent/guardian)
- School Principal
- Student's Teacher(s)
- School Nurse

Adopted: Revised: Reviewed:
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<sup>4</sup> "Permissible form of medical cannabis" means non-smokable products such as oils, tinctures, edible products or lotions that can be administered and fully ingested or absorbed in a short period of time. Other non-smokable forms may be approved on a case by case basis.

<sup>5</sup> "Designated location" means a location identified in writing by the school district in its sole discretion and may include a location on the grounds of the school in which the student is enrolled, upon school property in South Dakota, as that term is defined herein, or at a school-sponsored activity in South Dakota.



# Mitchell School District 17-2 POLICY

Category	Approval
Series 1000 : Students	Adopted
	Revised
	Reviewed

## Administration of Medical Cannabis to Qualifying Students

**MSD 1051A**

The School District restricts the administration of medical cannabis during school hours and at school-sponsored activities unless, in accordance with a practitioner's recommendation, administration of medical cannabis cannot reasonably be accomplished outside of school hours or school-sponsored activities.

The District permits students with a valid registry identification card for medical cannabis under South Dakota law to be administered medical cannabis on school property or at a school-sponsored activity by their parent/guardian or other registered designated caregiver in accordance with this policy and South Dakota law. In order for a parent/guardian or other designated caregiver to administer medical cannabis to a qualifying student, the District will require the following to be provided initially and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:

- Presentation of the student's valid State of South Dakota Department of Health approved registry identification card or nonresident card with the State of South Dakota Department of Health's confirmation of registration (a copy of which will be kept by the school in the student's educational record);
- Presentation of the State of South Dakota Department of Health approved caregiver's card showing his/her status as the registered designated caregiver for the qualifying student (a copy of which will be kept by the school in the student's educational record); and
- A written dated and signed certification by the qualifying student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

The parent/guardian or other registered designated caregiver is the only person who may provide, administer, or assist the student with the consumption of medical cannabis. Schools will not store, and school personnel will not administer, medical cannabis.

Administration of medical cannabis to qualifying students shall be in accordance with this policy. Administration of all prescription and nonprescription medications to students shall be in accordance with applicable law and the District's policy concerning the administration of medications to students.

## Definitions

The following definitions apply for purposes of this policy:

1. "Designated location" means a location identified in writing by the school district in its sole discretion and may include a location on the grounds of the school in which the student is enrolled, upon school property in South Dakota, as that term is defined herein, or at a school-sponsored activity in South Dakota.
2. "Permissible form of medical cannabis" means non-smokable products such as oils, tinctures, edible products or lotions that can be administered and fully ingested or absorbed in a short period of time. Patches and other forms of administration that continue to deliver medical cannabis to a qualified student while at school may be appropriate for students who receive ongoing adult assistance or on a case-by-case basis as determined by the district when adequate protections against misuse may be made. Smoking or vaping medical cannabis is strictly prohibited and is not a permissible form of medical cannabis for students in a school setting under any circumstances.

3. “Designated caregiver” means the qualifying student’s parent, guardian or other responsible adult over twenty-one years of age who is the qualifying student’s registered designated caregiver and who has a caregiver’s card approved by the South Dakota Department of Health. In no event shall another student be recognized as a designated caregiver. A designated caregiver is the only individual permitted to possess and administer to a qualifying student. Any designated caregiver seeking access to school property or school-sponsored activity for purposes of this policy must comply with the Board’s policy and/or procedures concerning visitors to school and all other applicable policies.
4. “School property” means any school premises, vehicle, or building, or on or in any premises, vehicle, or building used or leased for the school district’s functions.
5. “Qualifying student” means a student who possesses a valid registry identification card approved by the State of South Dakota Department of Health for the use of medical cannabis.
6. “Written certification” means the completed South Dakota Department of Health form dated and signed by a physician who is licensed with authority to prescribe drugs to humans, stating that in his/her professional opinion the patient is likely to receive a therapeutic or palliative benefit from the medical use of cannabis to treat or alleviate the patient’s debilitating medical condition or symptom associated with the debilitating medical condition. The document must specify the patient’s debilitating medical condition and that it is made in the course of a bona fide practitioner-patient relationship.

### **Permissible administration of medical cannabis to a qualifying student**

A qualifying student’s designated caregiver may administer a permissible form of medical cannabis to a qualifying student in a designated location if all of the following parameters are met:

1. The qualifying student’s parent/guardian provides the following to the school before the administration of medical cannabis is allowed on school property or at a school-sponsored activity and thereafter at the beginning of each school year and at any time when the qualifying student’s administration of medical cannabis changes:
  - a. The qualifying student’s valid registry identification card from the State of South Dakota Department of Health or nonresident card with the State of South Dakota Department of Health’s confirmation of registration authorizing the student to receive medical cannabis;
  - b. The completed and signed Form 1051B(Medical Cannabis Administration Plan);
  - c. The designated caregiver(s) card approved by the State of South Dakota Department of Health; and
  - d. Written certification dated and signed by the student’s recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.
2. The qualifying student’s parent/guardian provides written notice to the school within ten (10) days of any of the following:
  - a. Change in a designated caregiver;
  - b. The student ceases to have a debilitating medical condition, as that term is defined in South Dakota law; or
  - c. The registry identification card is void, expired or revoked.
3. In the event that a new registry identification card is issued, the qualifying student’s parent/guardian provides the new card to the school district within ten (10) days of the issuance of the card;
4. The qualifying student’s parent/guardian signs the written acknowledgement in Form 1051B (Medical Cannabis Administration Plan) assuming all responsibility for the provision, administration, maintenance, possession, storage and use of medical cannabis under state law, and releases the district from liability for any claim or injury that occurs pursuant to this policy;
5. The qualifying student’s parent/guardian or designated caregiver shall be responsible for providing the permissible form of medical cannabis to be administered to the qualifying student, shall transport it in a container that meets the packaging and labeling requirements specified by the South Dakota Department of Health, and shall not at any given time possess on school



property an amount of medical cannabis that exceeds the qualifying student's prescribed daily dosage;

6. The district will determine the location and the method of administration of a permissible form of medical cannabis so to not create risk of disruption to the educational environment or exposure to other students;
7. After administering the permissible form of medical cannabis to the qualifying student, the student's designated caregiver shall remove any remaining medical cannabis from the school property or school-sponsored activity;
8. The written dated and signed plan contained in Form 1051B (Medical Cannabis Administration Plan) is prepared that identifies the form, designated location(s), and any protocol regarding administration of a permissible form of medical cannabis to the qualifying student.

#### **Additional parameters**

School personnel, in their role as employees of the school district, will not under any circumstances:

1. Assist a qualifying student or his/her designated caregiver in obtaining, administering, or using medical cannabis;
2. Store or hold medical cannabis in any form;
3. Ensure the qualifying student is properly using the medical cannabis as instructed by his/her recommending practitioner; or
4. Serve as the qualifying student's designated caregiver of medical cannabis.

This policy conveys no right to any student or to the student's parents/guardians or other designated caregiver to demand access to any general or particular location on school property or at a school-sponsored activity to administer medical cannabis.

When a school-sponsored activity occurs at another South Dakota public school, the location identified by that school will serve as the designated location for the designated caregiver's administration of medical cannabis.

This policy shall not apply to school property or school-sponsored activities located outside of the state of South Dakota, on federal property or any other location that prohibits cannabis on its property.

Permission to administer medical cannabis to a qualifying student may be limited or revoked if the qualifying student and/or the student's parent/guardian or other designated caregiver violates this policy or demonstrates an inability to responsibly follow this policy's parameters.

No student is permitted to possess or self-administer medical cannabis. Qualifying students with a valid registry identification card who possess or self-administer cannabis may be subject to discipline just as any other student without a valid registry identification card would be. Student possession, use, distribution, sale or being under the influence of cannabis inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

If the federal government indicates that the District's federal funds will be lost or have been lost by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical cannabis to qualifying students on school property or at a school-sponsored event shall not be permitted. The district shall post notice of such policy suspension and prohibition in a conspicuous place on its website.



# Mitchell School District 17-2 POLICY

Category	Approval
Series 1000: Students	Adopted
	Revised
	9/10/96
	2/9/98, 11/26/01
	Reviewed
	7/27/06, 6/28/10, 6/23/14

## MEDICATION ADMINISTRATION POLICY

MSD 1051

Students will not be permitted to take medication while at school unless the administration of such medicine is coordinated by the school district nurse acting under specific written request of the parent or guardian and under the written instructions of the student's physician.

**For purposes of this policy, the term "medication" includes both prescription medication and nonprescription medication, but does not include medical cannabis. The administration of medical cannabis shall be in accordance with the board policy on administration of medical cannabis to qualified students, policy 1051A."**

When such a request is made by a parent or guardian, a full release from the responsibilities pertaining to the administration and consequences of such medications must also be presented to the principal by the student's parent or guardian.

Parent/guardian requests to store and/or administer prescription or nonprescription medications to students must be in writing, on a Consent for Medication Administration District Form. The Consent for Medical Administration must be completely filled out, signed and dated by the parent/guardian. The Consent for Medication Administration must be renewed annually. Any product that could be considered a drug, including "natural remedies", herbs, vitamins, dietary supplements or homeopathic medications will be managed as a prescription medication. These products would require a written order from a physician or licensed health care provider and completion of a Consent for Medication Administration by the parent/guardian.

When medication is brought to school for a student, the student's teacher, building principal, nurse or secretary will be made aware that the student will be taking medication. If a child has medication at school without prior notification the parent/guardian will be contacted. Medications should be transported to and from school by a parent/guardian.

All medications must be stored in a locked medicine cabinet, managed by the school nurse or school personnel trained in medication administration. Prescription medications to be stored and/or administered must be in a pharmacy labeled container. The label must specify the student's name, name of physician/licensed health care provider, the date of the prescription and the directions for use. If the dosage of the medication is changed by the physician/licensed health care provider, a new bottle must be received from the parent and a new Consent for Medication completed. Non-prescription medications to be stored and/or administered should be in the original container.

It is the responsibility of the student to come to the office to take his/her medication. Any student who uses the medication in a manner other than the manner prescribed may be subject to disciplinary action.

Prescription medication administration may be delegated only to those individuals who have successfully completed the training program as required by law. No school employee, other than the school nurse, shall be required to be trained by a licensed health care profession for the purpose of being trained in the administration of prescription medication, or shall be required to administer prescription medication, without the employee's prior written consent.

**Legal References:**

SDCL 13-32-10 (Definition of terms regarding self-administration of medication)

SDCL 13-32-11 (Student self-administration of prescription asthma and anaphylaxis medication)

SDCL 13-32-12 (Disciplinary action regarding self-administration of medication)

SDCL 13-32-13 (Applicability of provisions regarding self-administration of medication)

SDCL 13-33A (School health services)

ARSD 20:48:04.01:09 (Training required for delegated prescription medication administration)

11/26/01 revision added the training requirement for those administering medication, added the last sentence on the provision of liability insurance, and renumbered the policy from 1098 to 1051.

6/23/14 revision replaced the policy in its entirety with new policy designed to meet changes in state law.



# Mitchell School District 17-2 POLICY

Category	Approval	
Series 1000: Students	Adopted	Revised
	3/11/91	11/26/01
	Reviewed	
	11/26/01, 7/27/06, 6/28/10, 6/23/2014	

## DRUG FREE

MSD 1034

### PHILOSOPHY

Student safety is a paramount concern to the Mitchell School District No. 17-2 and its Board of Education. Alcohol and drug dependency is an illness and a hazard that interferes with the ability to learn and function responsibly in the school setting and community. Persons under the influence of controlled substances, mood-altering or psychoactive chemicals are a serious risk to themselves and to others. We recognize that chemical abuse (drug and alcohol) has become a serious problem in our country. Substance abuse problems are the responsibility of the individual, home, and community with the schools sharing in that responsibility. We accept our obligation to establish a positive environment in which these problems can be addressed locally in a helpful and supportive rather than a punitive way. The intent of this policy is to promote healthy living through awareness, prevention, dependency education, and intervention.

### LEGAL COMPLIANCE

It is the policy of Mitchell School District No. 17-2 that the unlawful manufacture, distribution, dispensation, possession, use, or being under the influence of a controlled substance on property of the District or while a student of the District is engaged in an activity assigned as part of his/her involvement with the District is prohibited. **Additionally, it shall be a violation of this policy for any student to manufacture, use, possess, sell, distribute, or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law. Any student who violates this policy will be subject to disciplinary action.**

### INTERVENTION PROCEDURES

The administration will try to notify the parent(s)/guardian(s) of any student who violates this policy to explain the incident and encourage a conference. The student will be referred to legal officials, agents, or agencies when appropriate. The student will be referred to a school guidance counselor. Depending on the severity, the school district may require chemical dependency evaluation and/or treatment by a trained chemical dependency counselor. Expenses incurred are the responsibility of the parent(s)/guardian(s). The student may receive disciplinary consequences up to and including expulsion.

### PREVENTION

The object of prevention is to promote the personal and social growth of individuals in order to avoid drug and alcohol related problems. Serious health risks are associated with abusers of drug and alcohol. Heavy alcohol consumption can produce major, irreversible damage to the brain, heart, central nervous system, liver, other body systems, and may cause retardation, birth defects, and reduced weight to off-spring of pregnant women. Some of the effects of commonly abused drugs include: skin disorders, malnutrition, ulcers, brain damage, life threatening

infections and diseases, hallucinations, visual disturbances, convulsions, delirium, coma, speech and muscle impairment, violent behavior, loss of concentration and memory, nausea, constipation, increase in pulse rate, damage to liver and kidneys, blood and bone marrow, and death.

Prevention can effectively be addressed through a continuous and dedicated program directed at all age levels, birth to age 21. Mitchell School District No. 17-2 will accomplish this through the school team approach. The school team may consist of staff, students, parents, and community members.

Each building will develop a team. The purpose of each team shall be to develop and implement a prevention plan, intervention procedures, and staff development.

Students and parents are encouraged to seek assistance for substance abuse problems and the school district will provide processes to help them do so. Students and parents can be assured that voluntarily seeking assistance for these problems will not jeopardize the student's status in school and will be handled in a professional manner and confidentiality will be protected to the full extent permitted by law.

#### STAFF DEVELOPMENT

The Mitchell School District No. 17-2 will provide and coordinate on-going training in the area of chemical health. Appropriate time will be set aside for key personnel at all levels of instruction. In-service training will focus on skill development in implementation of chemical health curriculum, intervention, and facilitation of school team approach.

#### LEGAL REFS.: Public Law 100-690

SDCL 34-20B-11 to 34-20B-26  
SDCL 26-10-20  
SDCL 26-10-22  
SDCL 26-10-23

11/26/01 revision renumbered the policy from 1097 to 1034.

7/27/06 grammatical revision in "Prevention" paragraph.

6/28/10 revision deleted title K-12 students since this policy is from the K-12 policy manual and is thus now redundant.



# Mitchell School District 17-2 POLICY

Category	Approval								
Series 700: Foundations and Basic Commitments	<table><tr><td>Adopted</td><td>Revised</td></tr><tr><td>3/11/91</td><td>12/10/01, 6/24/13</td></tr><tr><td colspan="2">Reviewed</td></tr><tr><td colspan="2">6/27/05, 7/13/09, 6/12/17, 5/24/21</td></tr></table>	Adopted	Revised	3/11/91	12/10/01, 6/24/13	Reviewed		6/27/05, 7/13/09, 6/12/17, 5/24/21	
Adopted	Revised								
3/11/91	12/10/01, 6/24/13								
Reviewed									
6/27/05, 7/13/09, 6/12/17, 5/24/21									

## USE OF ALCOHOL AND OTHER DRUGS BY EMPLOYEES (DRUG FREE WORKPLACE)

MSD 743

Student and employee safety is a paramount concern to the school board. Employees under the influence of alcohol and/or other drugs are a serious risk to themselves, to students, and to other employees. Therefore, the school board will not tolerate the unlawful manufacture, use, possession, sale, distribution, or being under the influence of alcohol and/or other drugs. Any employee who violates this policy will be subject to disciplinary action, which may include dismissal, and referral for prosecution. **Additionally, it shall be a violation of this policy for any employee to manufacture, use, possess, sell, distribute, or be under the influence of medical cannabis in any manner inconsistent with South Dakota state law. Any employee who violates this policy will be subject to disciplinary action, which may include dismissal and referral for prosecution.** Each employee of the district is hereby notified that, as a condition of employment, the employee must abide by the terms of this policy and will report to the superintendent any criminal alcohol and/or other drug statute convictions for any alcohol and/or drug violation. Such notification must be made by the employee to the superintendent no later than five (5) days after conviction.

Within thirty (30) days after receipt of information concerning an alleged or proven violation (s) of this policy, the district will take appropriate disciplinary action, which may include termination of employment, requiring the employee to participate in alcohol and/or other drug abuse assistance or rehabilitation programs, and possible referral for prosecution.

The school board recognizes that employees who have an alcohol and/or other drug use/abuse problem should be encouraged to seek professional assistance. An employee who requests assistance shall be provided a listing of the regional treatment facilities or agencies to assist him/her in their choice of a service provider.

When a staff member has consumed alcoholic and/or illegal drugs off school property and/or before a school activity, the staff member will not be allowed on school property or to participate in school activities. Staff members who violate this regulation will be subject to the same disciplinary sanctions, as for possession or consumption on school property.

The school board hereby commits itself to a continuing good faith effort to maintain a drug-free environment.

A copy of this policy shall be given to all present and future employees through staff handbooks.

This policy shall be orally reviewed with all staff on an annual basis by building principals at start of year meetings. At this time, employees will be informed about the dangers of alcohol and/or other drug use/abuse, this policy of maintaining an alcohol and/or other drug-free environment, available alcohol and/or other drug counseling, rehabilitation, and employee assistance programs; and the disciplinary sanctions that may be imposed upon employees for alcohol and/or other drug use/abuse violations.

MITCHELL SCHOOL DISTRICT NO. 17-2  
August 9, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Authorize Potential Conflict of Interest Waivers

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

I am enclosing here conflict of interest declarations for the following four people. While I am not convinced that all of these even constitute conflicts of interest, they are included here since there is sufficient ambiguity in the requirements that we have attempted to be more comprehensive and transparent rather than less so.

Childs, Joe	Spouse employed by Mitchell School District, DWU Adjunct
Christiansen, Dr. Matthew	Employed by Avera and DWU
Culhane, Steve	Delta Dental Board Service
Kenkel, Kevin	Employed with City of Mitchell

In addition to the disclosures, I am also enclosing here a copy of the current board policy related to conflict of interest waivers.

I recommend the board approve all of these waivers without restriction other than those mentioned in the disclosures.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 8.9.2021

## CONFLICT OF INTEREST DISCLOSURE

Date: 8.12.2021

Name of the School Official submitting the conflict of interest disclosure:

Dr. Joe Childs

The disclosure is for the purpose of notifying the School Board of

☐ an interest in a contract

☒ a direct benefit from contract:

Identify the following:

(1) All parties to the contract

Mindy Childs, Elementary Special Education Instructor, Longfellow 21st Century Grant Co-Director  
Dr. Joe Childs, Mitchell High School Principal; Mitchell School District, Dakota Wesleyan University, Employer

(2) the person's role in the contract

Mindy Childs is an instructor and grant co-director for the District. I am a principal for the district. The Mitchell School District is our joint employer. Additionally, I serve as adjunct faculty for DWU in the education department on occasion.

(3) the purpose(s)/objective(s) of the contract

The purpose of Mindy's contract is to provide Special Education instruction to students at Longfellow Elementary School and to co-direct the 21st Century Grant at that same building. The purpose of my contract is provide educational leadership for the Mitchell High School. The purpose of the DWU contract is to provide an instructor with current administrative experience and appropriate educational qualifications.

(4) the consideration or benefit conferred or agreed to be conferred upon each party

Mindy's benefit is her salary for both her regular teaching contract and her 21st Century grant contract. My District benefit is my contracted salary. My benefit at DWU is approximately \$5,000.

(5) the length of time the contract

Both of us hold one-year contracts with the Mitchell School District. Adjunct contracts for DWU are a semester at a time.

(6) any other relevant information

The employ of married couples, a fairly common situation in the Mitchell School District, presents no conflict of interest as long as neither is a supervisor, direct or otherwise, of the other. Neither is in this case. I have no additional information to offer in terms of the DWU adjunct position.

If the disclosure relates to the School Official deriving a direct benefit from contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Joe Childs

**THIS IS A PUBLIC DOCUMENT**



## CONFLICT OF INTEREST DISCLOSURE

Date: 8/12/2021

Name of the School Official submitting the conflict of interest disclosure:

Dr. Matthew Christiansen, Board Member

The disclosure is for the purpose of notifying the School Board of

☐ an interest in a contract

☒ a direct benefit from contract:

Identify the following:

- (1) All parties to the contract

Dr. Matthew Christiansen, Dakota Wesleyan University, Avera

- (2) the person's role in the contract

I am employed by Avera as a clinical psychologist. I am employed as an adjunct professor with DWU.

- (3) the purpose(s)/objective(s) of the contract

At Avera, the purpose is to provide clinical psychological/counseling services to students and others.  
At DWU, the purpose is to provide instruction to students in an abnormal psychology course.

- (4) the consideration or benefit conferred or agreed to be conferred upon each party

At Avera, I receive a salary and benefits. My salary is neither dependent upon nor increased/decreased based upon autism services or student counseling services. At DWU, I receive the standard adjunct payment for my abnormal psychology position.

- (5) the length of time the contract

At Avera, I hold an at-will contract with the autism team, service renewed annually.  
At DWU, the contract is for a one-semester course.

- (6) any other relevant information

None. However, to clarify, neither position presents a conflict of interest since Avera salary is unaffected by services to Mitchell students and the DWU pay is standard. In the event of a board vote involving Avera or DWU, I would fully abstain from discussion and voting.

If the disclosure relates to the School Official deriving a direct benefit from contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Matthew Christiansen

**THIS IS A PUBLIC DOCUMENT**

## CONFLICT OF INTEREST DISCLOSURE

Date: 8.12.2021

Name of the School Official submitting the conflict of interest disclosure:

Steve Culhane, Business Manager

The disclosure is for the purpose of notifying the School Board of

☐ an interest in a contract

☒ a direct benefit from contract:

Identify the following:

- (1) All parties to the contract

I am on the board of directors for Delta Dental of South Dakota. The Mitchell School District carries dental insurance with Delta Dental.

- (2) the person's role in the contract

Steve Culhane, Board Member, Delta Dental

- (3) the purpose(s)/objective(s) of the contract

My responsibility as a board member is to oversee all aspects of the company, similar to that of a board member for a school district.

- (4) the consideration or benefit conferred or agreed to be conferred upon each party

I receive compensation for attending the meetings. I receive \$5,000-\$6,000 per year for this responsibility, on average, as well as mileage expense at the IRS rate, approximately \$0.52 per mile.

- (5) the length of time the contract

I have been a board member since 1998. Board members have 3-year terms. My term is up for renewal in 2022..

- (6) any other relevant information

The Delta Dental Board has 15 members. They want 6 members to be non-dentists and having a school official on the board is useful in order to provide input on what school seek in this insurance. The Mitchell District has moved away from Delta Dental in the past during my board membership, from 2005-2011, and thus my membership has not been linked to Mitchell School District participation. When we have made decisions on participation in the past, I have recused myself from providing recommendations to the superintendent of schools.

If the disclosure relates to the School Official deriving a direct benefit from contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Steve Culhane

**THIS IS A PUBLIC DOCUMENT**

## CONFLICT OF INTEREST DISCLOSURE

Date: August 9, 2021

Name of the School Official submitting the conflict of interest disclosure:

Kevin Kenkel

The disclosure is for the purpose of notifying the School Board of



an interest in a contract



a direct benefit from contract:

Identify the following:

(1) All parties to the contract

Kevin Kenkel, employed by the City of Mitchell. The City of Mitchell, Mr. Kenkel's employer and party to joint use and other agreements with Mitchell School District for use of city and school district facilities.

(2) the person's role in the contract

Kevin Kenkel, board member for District, employed as director of the Mitchell Public Library. The City of Mitchell, employer of Mr. Kenkel, owner of city facilities and joint use tenant of some school district facilities. Mitchell School District, owner of district facilities and joint use tenant of some city facilities.

(3) the purpose(s)/objective(s) of the contract

The purpose of my contract with the City of Mitchell is to provide leadership for the city-owned and -operated public library. The joint use agreement is designed to enhance access to facilities of city and school district constituents and to conserve tax dollars.

(4) the consideration or benefit conferred or agreed to be conferred upon each party

I benefit by the salary as library director. The Mitchell School District and the City of Mitchell benefit by having access to the facilities of the other entity, at no additional costs.

(5) the length of time the contract

My contract with the City of Mitchell is an annual one. The joint use agreement has been in place more than 25 years but can be discontinued at any time by simple notificatin of either party.

(6) any other relevant information

It is my intention, as well as the practice and intention of the Mitchell School Board regarding potential conflicts of interest. to abstain from both school board discussions and vote on any items and contracts between the Mitchell School District and the City of Mitchell.

If the disclosure relates to the School Official deriving a direct benefit from contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: Kevin Kenkel

**THIS IS A PUBLIC DOCUMENT**



# Mitchell School District 17-2 POLICY

## Category

Series 200: Foundations and  
Basic Commitments

## Approval

Adopted	Revised
2/9/87	11/27/00, 8/12/03, 6/28/10
Reviewed	
8/13/07, 6/27/11, 6/22/15, 6/10/19	

## BOARD MEMBER CONFLICT OF INTEREST

**MSD 208**

The Board and individual members are required to adhere to the law regarding conflicts of interest. As public officials holding the respect and trust of the community, Board members will not use the office for personal advantage.

A Board member will not have any direct financial interest in a contract with the school district; nor furnish directly any labor, equipment or supplies to the district; nor be employed for pay as a teacher or substitute teacher in the same school district in which they are a board member.

Established by law

Legal Refs.: Constitution of the State of South Dakota, Art III, sec. 23; Art. VIII, sec. 17  
SDCL 3-16-1, 3-16-2, 6-1-1, 6-1-2, 13-7-3, 13-20-2.1

The 11/27/00 revision added the "exception" language, as allowed by law.

The 8/11/03 revision increased the \$1,000 requirement to \$3,000, allowable by a statute change.

6/28/10 tightened conflict of interest provisions, thereby excluding exceptions allowed under state law.

MITCHELL SCHOOL DISTRICT NO. 17-2  
August 9, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Approve Safe Return to School Protocols for the 2021-22 School Year and Grant the Superintendent of Schools Authority to Adjust the Protocols as Conditions Develop

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action ☒ X

Board Information ☐

Scheduled report ☐

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

Attached, please find the Safe Return to School Protocols which have been included on the district website for the last month. Also attached, please find the survey data collected in response to those protocols.

I am recommending that the Board adopt these protocols for the 2021-22 school year, with two understandings:

1. That the Board may very well change these protocols as time elapses and conditions related to COVID 19, the Delta Variant, and other factors change.
2. That the Superintendent of Schools, in conversation with local health care professionals including Avera/Queen of Peace Chief Medical Officer Dr. Hilary Rockwell, has the authority to adjust these protocols as conditions related to COVID19, etc. develop, notifying parents, students, employees, and board members of the changes as such adjustments are made.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: August 9, 2021





## Student Services Return to School Protocols 2021-22 School Year

The Mitchell School District 17-2 will follow guidelines by  
the South Dakota Department of Health Department.

All plans on this document are subject to change through subsequent administrative or board  
action.

Pre-Screening for Students	<ul style="list-style-type: none"> <li>Parents will screen their children at home for fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.</li> <li>Call a medical professional if symptomatic.</li> <li>Students do not report to school if symptomatic.</li> </ul>
Pick-Up/Drop-Off of Students	<ul style="list-style-type: none"> <li>School buildings will open at 7:30 am each morning.</li> <li>Additional gathering areas will be created in school building in order to allow greater social distancing.</li> <li>In most buildings, students will be asked to 'cohort' with their classmates to reduce contact with students outside of their normal school day.</li> <li>Parents who can do so can assist the school by delaying student arrival until around 8:00 am.</li> </ul>
Entering Buildings Exiting Buildings	<ul style="list-style-type: none"> <li>Social Distancing practices will be in place for entering/exiting school buildings.</li> <li>Students enter and exit through assigned doors.</li> </ul>
Masks	<ul style="list-style-type: none"> <li>Anyone on district property will be permitted, but not required, to wear a mask or face shield until such a time as the pandemic is deemed to be over. However, should conditions change and be deemed to warrant such, mask requirements could be reinstated.</li> <li>Parents who wish their child to wear a mask in school shall provide the mask for their use.</li> </ul>
Hand Washing Hand Sanitizing	<ul style="list-style-type: none"> <li>Hand Sanitizer will be available in all classrooms, near all entrances, and throughout hallways.</li> <li>Bathroom breaks will be scheduled in such a way as to encourage social distancing and frequent handwashing.</li> </ul>
Touch Surface Cleaning	<ul style="list-style-type: none"> <li>The use of specific cleaning solutions documented to protect against the virus.</li> <li>The installation of hand sanitizing stations throughout school buildings.</li> <li>The use of more automatic cleaning equipment to allow our custodial employees to clean with greater efficiency and speed, thus allowing more repetitions throughout the school day.</li> <li>Daily work task cards, laying out for custodial employees the schedules of cleaning throughout the day.</li> <li>Increasing outside air intake to increase more fresh air into the buildings.</li> </ul>
Cafeteria / Meals	<ul style="list-style-type: none"> <li>When weather permits, student may be dining outside.</li> <li>Cafeteria supervisors will be assisting students to find ways to socially distance during dining and in cafeteria receiving lines.</li> </ul>
Response to Students who become COVID symptomatic during the day	<ul style="list-style-type: none"> <li>Mitchell Public School will follow guidance from the SD Department of Health.</li> <li>If a student or staff member becomes sick with COVID-19 symptoms during the school day, the student/staff member will be sent home and all classroom families will be contacted.</li> <li>Classroom will be thoroughly cleaned.</li> </ul>
Positive Cases and Response	<ul style="list-style-type: none"> <li>Mitchell Public Schools will follow guidance from the SD Department of Health. As a result of their reports and investigations, the SDDOH will share with the district officials both individuals who are confirmed cases of COVID-19 as well as those identified as 'close contacts'. Such individuals will be required to be absent from the school setting for periods recommended by the DOH. During these absences, these individuals will engage in eLearning.</li> </ul>

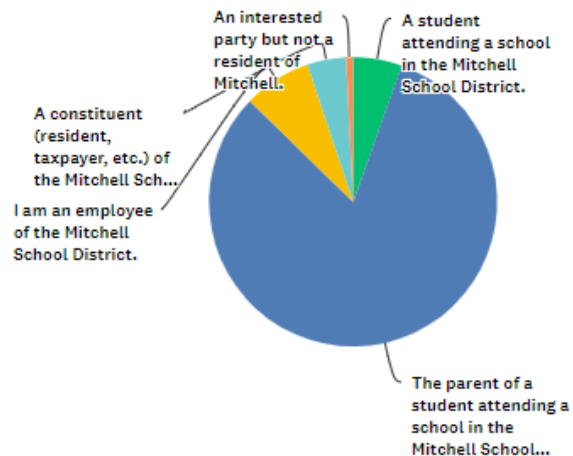
	<ul style="list-style-type: none"> <li>Communications to families as recommended by the SD Department of Health.</li> </ul>
Water Fountains	<ul style="list-style-type: none"> <li>Spigots of water fountains for individual use will be closed off.</li> <li>Students are encouraged to use individual water bottles.</li> </ul>
Passing Periods	<ul style="list-style-type: none"> <li>Students will walk on the right side of hallways.</li> </ul>
Social Distancing	<ul style="list-style-type: none"> <li>Social distancing of 6' will be expected when possible.</li> <li>When social distancing is not possible, students will be in cohorts.</li> </ul>
Dressing for Physical Education / Physical Health and Wellness Classes	<ul style="list-style-type: none"> <li>To minimize use of locker rooms, HS and MS Physical Education/Physical Health and Wellness classes will not dress or only dress on a limited basis.</li> <li>Elementary PE classes do not dress for PE.</li> </ul>
Visitors to School	<ul style="list-style-type: none"> <li>To limit outside exposure, we will limit access to persons who are not school employees or students. Please make an appointment when you would like to visit.</li> <li>For all students who need to leave the building (have an appointment, are ill, need to leave early, etc.) parents will call the school office upon arrival so students can be released.</li> <li>In some cases, vendors, outside speakers, and delivery persons may not be allowed in the school building during the school day. Decisions in this area shall be made by district administration.</li> </ul>
Transportation Safety / Sanitation	<ul style="list-style-type: none"> <li>Buses will be sanitized twice each day, after morning and afternoon routes.</li> <li>Students will be asked to cohort with members of their own families.</li> <li>Social Distancing will be hard to achieve when students are transported to and from our exchange point. Parents will need to make an informed decision about their child's use of school transportation.</li> </ul>
Facility usage by outside organizations	<ul style="list-style-type: none"> <li>Outside groups and Kids Club, when permitted to use school facilities, will follow SD Department of Health Guidelines.</li> </ul>
Extracurricular Activities	<ul style="list-style-type: none"> <li>Guidance from the South Dakota High School Activities Association, South Dakota Department of Education, and South Dakota Department of Health will be followed for all extracurricular activities.</li> <li>Season, events, games, and practices will be held as regularly scheduled, though cancellations may occur should circumstances warrant or should competitor schools experience conditions, which require them.</li> </ul>

EFFECTIVE August 10, 2021.

# Mitchell School District survey of 2021-22 return to school protocols.

I am (select one)

Answered: 527 Skipped: 0

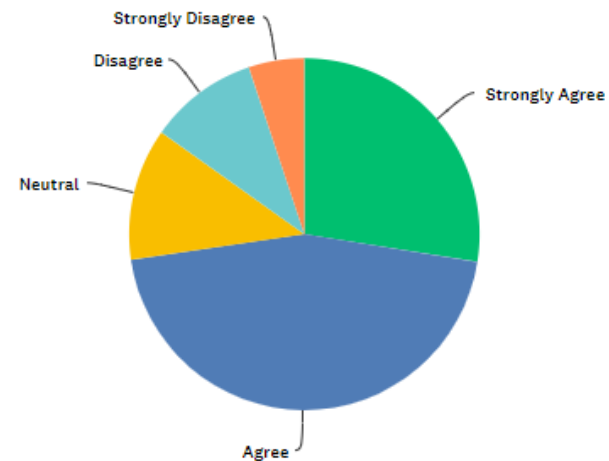


Mitchell School District survey of 2021-22 return to school protocols.

(0)

Overall, I am supportive of the proposed Mitchell Return to School Pr...

Answered: 527 Skipped: 0

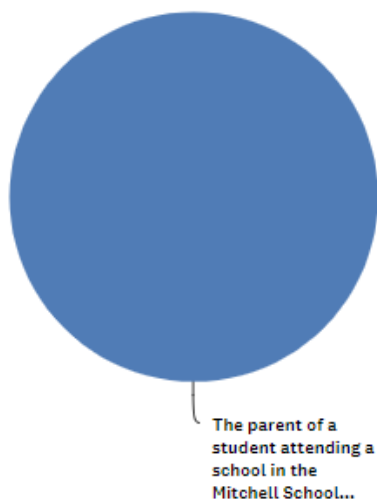


Mitchell School District survey of 2021-22 return to school protocols.

(0)

I am (select one)

Answered: 431 Skipped: 0

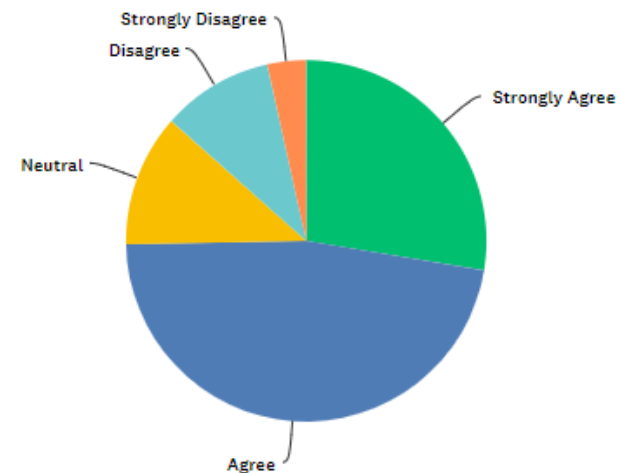


Mitchell School District survey of 2021-22 return to school protocols.

(1)

Overall, I am supportive of the proposed Mitchell Return to School Pr...

Answered: 431 Skipped: 0



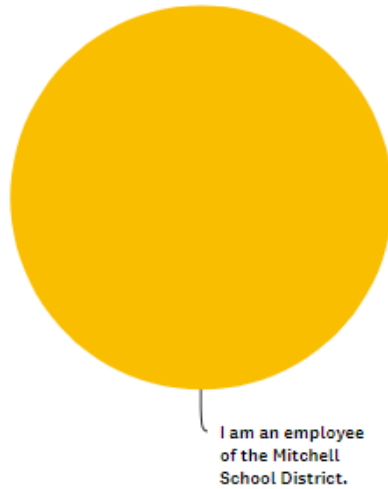
Mitchell School District survey of 2021-22 return to school protocols.

(1)



### I am (select one)

Answered: 40 Skipped: 0

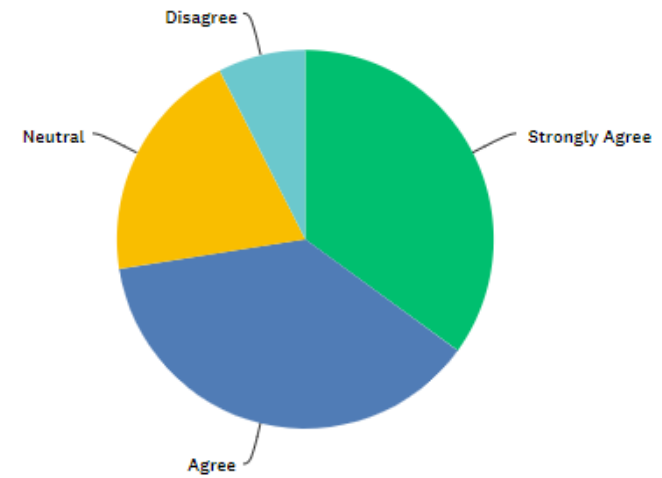


Mitchell School District survey of 2021-22 return to school protocols.

(1)

### Overall, I am supportive of the proposed Mitchell Return to School Pr...

Answered: 40 Skipped: 0

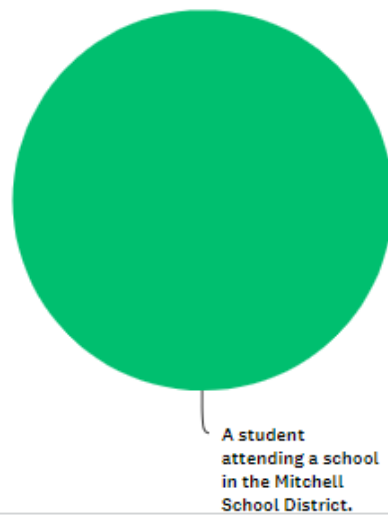


Mitchell School District survey of 2021-22 return to school protocols.

(1)

### I am (select one)

Answered: 29 Skipped: 0

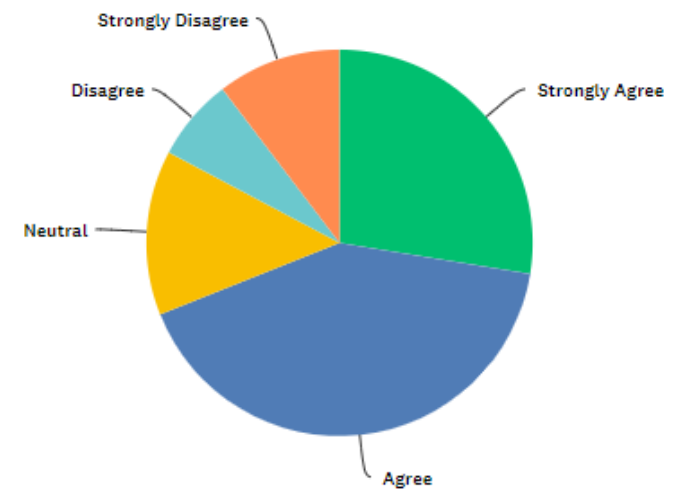


Mitchell School District survey of 2021-22 return to school protocols.

(1)

### Overall, I am supportive of the proposed Mitchell Return to School Pr...

Answered: 29 Skipped: 0



Mitchell School District survey of 2021-22 return to school protocols.

(1)

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the June 28, 2021 meeting of the school board.

Subject: Board Member Reports/ Commentary From: Board Members

Nature of action requested from the Board:

Board Action ☐

Board Information ☐

Scheduled report ☒

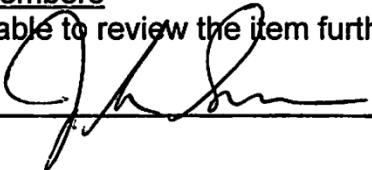
Board members will report on meetings attended since our last regular board meeting.



Individual(s) who will attend the board meeting and speak to the item:

Board Members

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 6/28/021

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the June 28, 2021 meeting of the school

board. Subject: Superintendent's Report

From: Joseph Graves, Superintendent

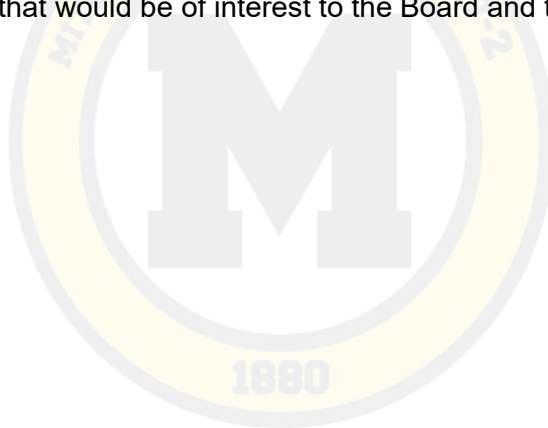
Nature of action requested from the Board:

Board Action ☐

Board Information ☐

Scheduled report ☒

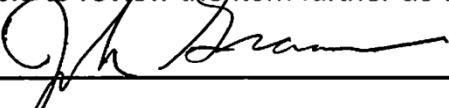
This time will be devoted to the Superintendent's Office sharing information with the Board that doesn't require board action and may not necessarily fall into the category of a report. It might include curricular developments, professional development possibilities, possible legislative issues, issues that other schools, particularly those among the Large Schools Group, are facing and other items that would be of interest to the Board and the public.



Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 6/28/2020

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the June 28, 2021 meeting of the school

board Subject: Public Commentary

From: General Public

Nature of action requested from the Board:

Board Action ☐

Board Information ☒

Scheduled report ☐

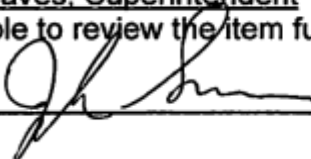
This item is included on the agenda to provide the public an opportunity to address the board on topics which are not a part of the board agenda. Any topic or issue presented will not receive action at the meeting by the Board, but will be given further study. Please also note that individuals who have concerns about district employees or who wish to discuss individual students should do so through other processes, such as the complaint procedure. Such issues cannot be addressed in open session.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name: \_\_\_\_\_



Date: \_\_\_\_\_

6/28/21