



Mitchell School District 17-2 POLICY

Category	Approval	
Series 200: Foundations and Basic Commitments	Adopted	Revised
	2/9/87	8/13/12
	Reviewed	
	11/27/00, 8/12/03, 8/13/07, 6/27/11, 4/26/12, 6/22/15	

NOTIFICATION OF BOARD MEETINGS

MSD 224

Notice of all regular meetings of the Board will be given to the press, the public and all board members. Dates of regular meetings of the board will be provided in annual announcements made available in printed form to the news media and the public, following the setting of the dates, times and place of board meetings at the annual meeting.

Public notice shall be given by posting the proposed agenda on the district website and in a place that is visible, readable and accessible at least 24 hours prior to any meeting. Local news media that have requested notice will be notified in person, by mail, email or telephone. Meetings conducted via telephone conference call are subject to the public notice law.

Except in emergencies, notification for all special, rescheduled meetings will be sent to the media in time for the public to be notified at least 24 hours in advance. When 24 hours printed notice of a special meeting cannot be given to the public, the business manager will make every effort to make the meeting known to the public through other channels.

All board members will be personally notified by the business manager of special meetings in sufficient time to allow each member's presence.

To ensure the board has the information necessary to make informed decisions, the superintendent may prepare and disseminate information to supplement items on the board meeting agenda. All members of the school board will receive the agenda and any related supplemental information in advance of the board meeting and with ample time to review the material.

The proposed agenda, together with supporting materials, will be distributed to Board members at least 24 hours prior to regularly scheduled Board meetings to permit them time to give items of business careful consideration.

The supporting material shall either be posted on the school district's website or made available at the business office at least twenty-four hours prior to the meeting, or at the time the material is distributed to the school board, whichever is later. If the material is not posted on the school district's website, at least one copy of the printed material shall be available in the meeting room for inspection by any person while the school board is considering the printed material. However, the public's right to access printed information does not apply to any material or record that is legally exempt from disclosure.

Legal Ref.: SDCL 13-8-10, 1-25-1.1

The 1/13/20 revision added regulations regarding supplementary materials provided for board members.