



# Mitchell School District 17-2 POLICY

## Category

## Approval

Series 900 : Students

Adopted	Revised
12/12/78	2/11/91, 4/24/00, 10/22/01
Reviewed	
10/22/01, 9/12/05, 10/12/09, 6/24/13, 5/24/21	

## Selection Of School Media

**MSD 975**

### I. Responsibility

The ultimate responsibility for the selection of school media resides with the School Board. The Board and the administration of the school delegate the actual selection of materials to the professional media staff whose training qualifies them to perform this function.

### II. Definition of Terms

**MEDIA:** The term media includes books, periodicals, newspapers, pictures, maps, study prints, pamphlets, films, transparencies, recordings, e-books, videos, computer software, and all instructional resources.

**MEDIA CENTER:** Facilities provided for the housing, circulation, and use of the above materials.

**MEDIA SPECIALIST:** An individual who has broad professional preparation in education media, meets requirements for teaching, and participates in instructional decisions.

**STAFF:** The term staff refers to all school district personnel.

**SELECTION:** The term selection includes the choice of new materials for purchase, determination of use to be made of gifts, and removal from the collection of materials which may have become obsolete or inappropriate.

### III. Objective of the Media Center Selection Policy

The objective of the media center selection policy is to provide guidelines for selecting and maintaining a collection of materials that will enrich and support the curriculum and meet the needs of the students and staff served.

### IV. Selection Procedures

Materials for media centers are selected by the professional media staff with due regard to suggestions from the staff and students. Professionally recognized review periodicals, standard catalogs, and other selection aids are used by the media specialists and the staff to guide them in their selection. Actual preview prior to purchase is done whenever possible.

### V. Criteria for Selection

Materials selected for the media center should include, but not be limited to, the following:

- A. Materials which are an integral part of the instructional program.
- B. Materials which are appropriate for the learning level and understanding of students.
- C. Materials which reflect the interests and needs of the students and staff.

- D. Materials representing a wide range of literary and artistic values.
- E. Materials presenting a balance of opinions on issues of contemporary concern including partisan, philosophical, or doctrinal differences, so that students have opportunities to analyze varying points of view.

## VI. Censorship

The Mitchell School District No. 17-2 views censorship as an individual matter and declares that, while an individual may restrict their access to or reject materials that they do not approve of, no individual has the right to exercise censorship to restrict or hinder the freedom of others.

The Mitchell School District No. 17-2 maintains that it is only parents or legal guardians who may restrict their children, and only their children, from access to media center materials.

Code Reference:

Policy:

Adopted: December 12, 1978

Revised: February 11, 1991, April 24, 2000, October 22, 2001

Reviewed: 10/22/01, 9/12/05, 10/12/09, 6/24/13

10/22/01 revision renumbered policy from 974 to 975.

6/24/13 revision deleted Item III, MEDIA, deleted "slides, microform models" and replaced with "e-books".