



# Mitchell School District 17-2 POLICY

Category	Approval	
Series 500: Foundations and Basic Commitments	Adopted	Revised
	3/5/81	7/9/01
	Reviewed	
	8/9/04, 6/25/12, 6/27/16, 4/27/20	

## ADULT MEAL GUIDELINES

**MSD 543**

The following guidelines have been established to aid administrators and food service personnel in determining the procedures to use for free adult meals for the K-12 Food Service Program. These guidelines are based on local district practice and definitions set forth by the United States Department of Agriculture. The U.S.D.A. has set standards based on allowable costs to be used in meeting the average cost per meal when determining rates of reimbursement the district will be receiving.

The consumption of meals by adults at no charge will be allowed for the following particular groups;

1. Personnel whose job it is to directly manage the food service program.
2. Food service personnel involved in cooking and serving of food, operating equipment, cleaning and sorting dishes, utensils, and kitchen equipment.

Free meals will not be served to teachers, custodians, secretaries, administrators, other than those included above, or any other adult who are not food service personnel. Portions of food for adults will be larger than those designated by the U.S.D.A. guidelines for students in schools where the Type A option is the only lunch offered. No second portions will be allowed for any adult.

*7/9/01- revision renumbered the policy from 501R to 543 and restricted the categories of adults who may receive meals at no charge. This policy change now reflects actual practice. 08/11/08 – In Item #1, replace mange with manage.*