



MITCHELL SCHOOL DISTRICT NO. 17-2  
BOARD OF EDUCATION AGENDA  
Regular Board Meeting  
Tuesday, October 12, 2021  
MMS Cafeteria – 5:00 P.M.

Masks are recommended for this setting but not required.

ITEM	SUMMARY/JUSTIFICATION	RECOMMENDED ACTION
I.	Opening <ul style="list-style-type: none"><li>A. Call Meeting to Order</li><li>B. Pledge of Allegiance</li><li>C. Roll Call: Christiansen, Flood, Kenkel, Olson, Ruml</li><li>D. Determination of Quorum</li><li>E. Approval of Agenda:</li></ul>	Motion to Amend: Motion to Approve:
<p><b>Recognition of Blue Ribbon Winning K-12 Art Students at South Dakota State Fair</b> <b>Recognition of Mitchell School District Art Department for First Place Finishes for Mitchell Middle School and Mitchell High School, as well as Third Place Finish for Gertie Belle Roger Elementary</b></p> <p><b>Board Recognition of Three-Peat State Champion Girls Tennis Team</b></p>		
II.	Consent Agenda: <ul style="list-style-type: none"><li>A. Board Minutes</li><li>B. Claims</li><li>C. Personnel</li><li>D. Open Enrollment</li><li>E. Conflicts of Interest</li></ul>	MOTION TO APPROVE
III.	Board Consideration to Approve Construction Management Bid for the Mitchell High School Project	MOTION TO APPROVE
IV.	Board Consideration to Livestream Mitchell School Board Meetings	MOTION TO APPROVE
V.	Board Member Report	BOARD INFORMATION
VI.	Superintendent Report	BOARD INFORMATION
VII.	Public Commentary	BOARD INFORMATION
VIII.	Adjourn	

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the October 12, 2021 meeting of the school

board. Subject: Board Consideration to Approve Consent Agenda

From: Joseph Graves, Superintendent

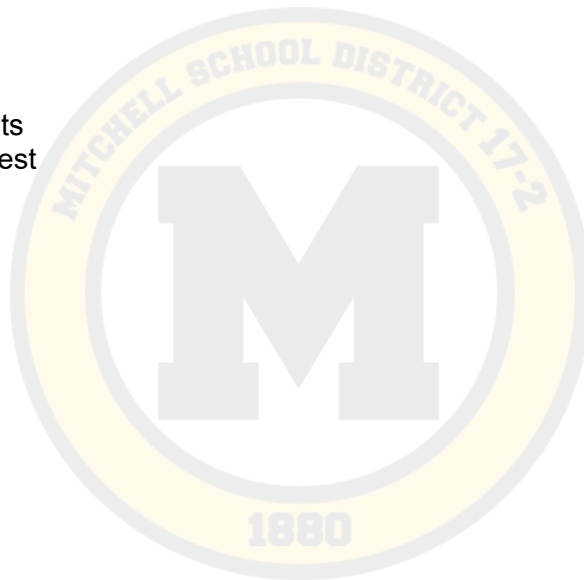
Nature of action requested from the Board:

Board Action ☒

Board Information ☐

Scheduled report ☐

- A. Board Minutes
- B. Claims
- C. Personnel
- D. Open Enrollments
- E. Conflicts of interest



Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name: \_\_\_\_\_

A handwritten signature in black ink, appearing to read 'Joseph Graves', is written over the signature line.

Date: \_\_\_\_\_

10-12-2021

**MINUTES OF THE REGULAR MEETING  
MITCHELL SCHOOL DISTRICT 17-2  
September 13, 2021**

The regular meeting of the Board of Education was called to order by President Deb Olson at 5:00 PM at the Mitchell Senior High School 920 North Capital Street, Mitchell South Dakota, Davison County.

The Pledge of Allegiance was recited.

There was a moment of silence for those that lost their lives on the 20<sup>th</sup> anniversary of the 9/11 attacks.

Roll call of members present: Deb Olson, Brittini Flood, Matthew Christiansen, Shawn Ruml, and Kevin Kenkel. Absent: None. Others present: Dr. Joseph Graves Superintendent, Steve Culhane, Business Manager.

**Motion #3351569**

Motion by Christiansen, seconded by Flood to approve the agenda as presented. Motion carried.

**Motion #3351570**

Motion by Kenkel, seconded by Ruml to approve the consent agenda which includes the minutes of the board meeting on August 23, 2021. These minutes had been furnished to the Daily Republic in unapproved form all in accordance as per SDCL 13-8-35. Also on the consent agenda that was approved were the claims and personnel items.

**New Classified Hires:** Anthony De La Torre, CCC Instructor/GBR and LONG, \$13.50/hr., effective September 2, 2021. Cheryle Aslesen, LBW Power Strong Interventionist (PSI), \$25,000, effective September 1, 2021. **Sixth Class Assignment:** Nikki Rodas, 6<sup>th</sup> Class Assignment, effective 2021-22 school year. Daniele Erdmann, 6<sup>th</sup> Class Assignment, effective 2021-22 school year. Heidi Cap, 6<sup>th</sup> Class Assignment, effective 2021-22 school year. Bob Lemon, 6<sup>th</sup> Class Assignment, effective 2021-22 school year. **Resignations:** Lisa Vermeulen, Computer Aide/GBR and LONG, effective September 3, 2021. **MTC New Hires:** Jacob Anderson, Substation Temp Student Hire, \$12.00/hr., effective September 9, 2021. Brandon Edwards, Substation Temp Student Hire, \$12.00/hr., effective September 9, 2021. Motion carried.

At this time Board President Olson appointed Board member Matthew Christiansen as the Mitchell School District delegate for the ASBSD Assembly. If unable to attend, President Olson will be the alternate.

The following bids were received for Seven (7) Lincoln PowerMig 360MP welders;  
Matheson Trigas Inc. (Sioux Falls) \$58,747.78  
A-OX Welding (Mitchell) \$61,950.00

**Motion #3351571**

Motion by Flood, seconded by Christiansen to approve the low bid meeting all of the specifications to Matheson Trigas Inc. for \$58,747.78. Motion carried.

**Motion #3351572**

Motion by Ruml, seconded by Kenkel to approve one new policy and revise two current policies related to students in Alternative instruction on second and final reading.

The policies already in place will have language added to them and they are as follows:

Policy 1022 Exclusions and Exemptions from School Attendance

Policy 1011 Compulsory Attendance ages

And the new policy will be;

Policy 946 Participation of Alternative Instruction Students.

The language added to these policies was provided by the ASBSD and was contributed and reviewed by legal counsel at that level. Motion carried.

**Motion #3351573**

Motion by Christiansen, seconded by Flood to approve the K-12 District goals for the 2021-2022 school year. Motion carried.

Board members reported on the meetings they had attended since the last meeting.

During Dr. Graves report, he told the School Board that since the mask mandate went into effect, 37 students have either went to home school for their education needs or transferred to another school district . We have had 37 students want to stay in the school district but want virtual/e-learning style of teaching. The Kernel Bowl activities went very well. And since President Biden has asked employers of 100 or more employees get vaccinated, that the School District was taking a wait and see approach on the actual details.

During public commentary, most of the discussion was about eliminating the Face mask requirement in schools.

**Motion #3351574**

Motion by Christiansen, seconded by Flood to adjourn the school board meeting at 6:40 p.m. Motion carried.

Cash Balance as of August 31, 2021

Beginning Balance, \$19,738,548

General Fund Balance \$8,023,520 Capital Outlay Balance \$3,632,223, Special Education Balance \$529,112, Mitchell Tech Balance \$4,610,161, Food Service Balance \$874,117, Driver's Ed Balance \$8,605, T/A Balance \$2,057,118, James Valley Coop Balance \$3,692

Total Revenue, \$3,603,783

General Fund \$1,588,698, Capital Outlay \$16,668, Special Education \$381,515, Mitchell Tech \$1,029,737, Food Service \$215,097, Driver's Ed \$-0-, T/A \$372,068, James Valley Coop \$-0-  
Total Expenditures, \$3,749,952

General Fund \$1,360,081, Capital Outlay \$236,324, Special Education \$213,022, Mitchell Tech \$1,458,075, Food Service \$94,325, Driver's Ed \$4,024, T/A \$344,642, James Valley Coop \$39,459

Ending Balance, \$19,592,379

General Fund \$8,252,137, Capital Outlay \$3,412,567, Special Education \$697,605, Mitchell Tech \$4,181,823, Food Service \$994,889, Driver's Ed \$4,581, T/A \$2,084,544, James Valley Coop \$-(35,767)

Vendor Name	Invoice Description	Amount
Checking Account Id 1	Fund Number 10 General Fund	
A Ox Welding Supply Inc	Welding Supplies	3,038.15
A T & T Mobility / First Net	Cell Phone Usage	514.00
Abbott House Inc	July Tuition,Fy22 Aux Placment	221,263.21
Advance Professional	Program Supplies	103.17
Al's Engraving	Signs	87.88
Amplify Education Inc	Software Subscription	750.00
Andal, Scott	Fb Official	91.08
Aparicio, Raul	Soccer Official	65.00
Arctic Refrigeration, Inc.	Equipment Repairs,Parts	3,913.28
Baltzer, Tim	Soccer Official	239.36
Bartscher, Debra	Library Supplies	121.06
Becker, Sherri	Family Engagement	359.74
Bender's Sewer & Drain	Drain Cleaning	285.00
Benz, Josh	Fb Official	125.00
Big E Auto Service	Vehicle Service	1,871.84
Borch's Sporting Goods Inc	Athletic Supplies	1,400.00
Brad's Instrument Repair	Instrument Maintenance	527.80
Brooks, Dave	Fb Worker	195.00
Builders First Source	Program Supplies	287.34
Cain Lambert, Jodie	Announcer	325.00
Cassutt, Patricia	Classroom Supplies	155.97
Ccasd	Registration Fee	55.00
Cengage Learning	Classroom Supplies	112.00
Century Link	Telephone Lines	76.73
Chicago Children's Choir	Participation Fee	51.00
Churchill Manolis Freeman	Nat'l Law Meeting	150.00
City Of Mitchell	Land Fill Fees	8.00
Ck Bicycles & Locks Llc	Keys,Service	72.00
County Fair, Inc	Food Supplies, Catering	871.44
Creative Learning Systems	Program Supplies	4,107.89
Cubby's Inc	Fuel	858.22
Daily Republic	Minutes, Advertising	448.44
Dakota Potters Supply Llc	Program Supplies	267.79
Dakota Pump Inc.	Gbr Pump Repair	3,455.54
Darrington Water Conditioning	Water Conditioning	96.90
Daylight Donuts & Coffee	Baked Goods	85.50
Deinert, Andy	Fb Official	60.00
Direct Digital Controls Inc	Service Calls	1,723.60
Dockendorf, Pat	Vb Official	410.00
Elo Prof Llc	Progress Billing/Fy21	20,000.00
Farmers Alliance	Fuel	348.83
First Nat'l Bank Omaha	Travel,Program Expenses	12,767.53
Folz, Dave	Fb Official	125.00
Foreman	Student Transportation	68,750.89
Fox Paint And Blinds	Painting Supplies	9.95
Garton, Dave	Fb Worker	50.00
Gerlach, Erik	Vb Official	145.44
Giblin, Scott	Fb Official	280.00
Goldammer, Timothy	Soccer Official	130.00
Graham Tire Company	Tires/Repairs	29.97
Grainger	O/M Supplies	840.44
Gropper, Clayton	Cpr Cards	170.00
Harve's Pro Prints	Athletic Clothing	67.96
Harve's Sport Shop	Athletics Supplies	1,226.76
Hauff Mid America Sports	Program Supplies	131.70
Hill, Ron	Fb Official	400.00

Vendor Name	Invoice Description	Amount
Hillyard/Sioux Falls	Custodial Supplies	4,427.29
Hobart Sales And Service	O/M Supplies	634.00
Hohn's Carpet Cleaning	Duct Cleaning	350.00
Honda Of Mitchell	Grounds Supplies	325.97
Huber, Lloyd	Piano Tuning	90.00
Huntimer, Nick	Vb Official	147.12
Huska, Kaitlyn	Meal	48.05
I X L Learning	Site Licenses	8,200.00
Innovative Office Solutions	Program & Office Supplies	789.08
Interactive Health Technologies	Software Subscriptions	1,500.00
Interstate All Battery Center	Batteries	70.00
Interstate Glass & Door	Service Call	66.33
Johnson Controls	Service Call	836.77
Jones Supplies	Custodial Supplies	7,750.97
Junior Library Guild	Book Subscription W/ Processing	2,999.00
Kimball/White Lake	Region Principal Dues	50.00
Kleinschmit, Joe	Fb Official	125.00
Kreutzfeldt, Ryker	Course Fees	70.00
Krier, Lori	Vb Official	134.60
Krier, Steve	Fb Official	125.00
Lamberty, Todd	Fb Official	125.00
Larry's I-90 Service	Plow Supplies	190.58
M F A S C O	Program Supplies	173.80
Macgill & Co	Nurses' Supplies	345.38
Make It Mine Design	Banner	316.00
Martyna, Darin	Fb Official	125.00
Math Learning Center, The	Textbooks	558.54
Mattson, Sabrina	Meal	14.00
May, Tim	Vb Official	90.00
Mc Grath, John	Fb Official	125.00
Mcleods Office Supply	Printed Material & Supplies	217.79
Mega Wash	Vehicle Washes	22.00
Menards	O/M,Program Supplies	2,338.46
Midco Business	Long Distance Service	3,281.12
Miiller, Judy	Office Supplies	86.20
Milbrandt, Eric	Soccer Official	45.00
Mitchell Plumbing & Heating Inc	Service Call	240.75
Morgan, Teresa	Subscription, Class Supplies	125.85
Muller, Bridgette	Vb Official	146.20
Muth Electric Inc	Electrical Service,Supplies	2,395.23
Nasco	Classroom Supplies	145.50
Office Advantage, The	Staples	169.98
Office Depot	Program Supplies	363.00
Olson, Julie	Announcer	125.00
On Sight Llc	Thin Cards	648.00
Palmer, Alyson	Ink	28.49
Pepper	Music	670.62
Perma - Bound	Library Books	6,268.12
Pioneer	Field Paint	1,601.60
Podhradsky, Harold	Soccer Official	124.64
Popplers Music Store	Music Supplies	707.50
Premier Pest Control	Pest Control	2,000.00
Prickett, Cj	Fb Official	125.00
Qualified Presort Service Llc	Postage	598.75
Reisdorfer, Jason	Fb Official	186.32
Runnings Supply, Inc.	O&M/Program Supplies	1,270.24
Saunders, Nancy	Soccer Official	175.00

Vendor Name	Invoice Description	Amount
Schade, Nick	Soccer Official	223.88
Schlimgen, Joe	Fb Worker	25.00
Schmitt Music	Teacher Supplies	82.78
Schoenefeld, Danielle	Shelving	52.99
Scholastic Magazines	Magazine Subscriptions	772.59
Sd Fccla	Conference Registrations	50.00
Sdaesp Region 4 Elementary	Registration	150.00
Sebert, Katy	Vb Official	240.00
Sheraton Sioux Falls	Lodging	620.00
Simm, Brett	Golf Tourney Set Up	100.00
Sisk, Matt	Vb Official	90.00
Snedeker, Carla	Vb Worker	40.00
Stan Houston Equipment Inc	Router/Perkins	1,444.98
Steckel, Sara	Program Supplies	19.94
Stevens, David	Fb Worker	110.00
Sun Gold Sports Llc	Program Supplies	435.25
Tessier's Inc	Repair/Replace Air Handling/Mctea	11,146.20
Theatrical Works Worldwide	Phone Equipment	449.00
Thielsen, Dan	Soccer Official	85.00
Thunes True Value	O/M Supplies	497.60
Tnt Inflatables	Rental	465.00
Tru By Hiltonrapid City	Lodging	808.00
Unified Communications	Phone Equipment	169.00
Vanoverschelde, Kent	Fb Expenses	60.78
Verhey, Cassey	Program Supplies	50.81
Voelker, Casey	Fb Official	187.16
Voyager Fleet Systems Inc	Fuel	1,109.52
Waddell, Melissa	Vb Worker	240.00
Walmart	Program Supplies	2,168.37
Weier, Christopher	Fb Official	380.00
Widstrom, Kendra	Delta Math Subscription	95.00
Williams Repair	Piano Tuning	116.00
Zimmerman, Patti	Professional Services	285.00
Fund Number 10		431,782.09
Checking Account Id 1	Fund Number 21 Capital Outlay	
Dakota Potters Supply Llc	Kiln/Ms	4,902.04
First Nat'l Bank Omaha	Equipmnet	704.44
Hillyard/Sioux Falls	Scrubber	6,574.59
Office Advantage, The	Printing Contract	2,499.27
Peterson Concrete	Sidewalk Removal,Repair/Sh	11,623.92
Popplers Music Store	Music Curriculum	459.56
Unified Communications	Phone Equipment	1,388.63
Xerox Financial Services	Copiers Lease	2,409.10
Fund Number 21		30,561.55
Checking Account Id 1	Fund Number 22 Special Education	
Behavior Care Specialists Inc	Tuition	35,391.35
Career Connections	Tuition	740.34
Children's Care Hospital	Tuition	5,149.00
Division Of Rehabilitation	Pact Grant Match	76.25
Driscoll, Kristi	Registration Fees	50.00
First Nat'l Bank Omaha	Travel,Program Expenses	841.92
Hieb, Samantha	Mileage	27.64
Lakeshore Learning Materials	Program Supplies	98.85



Vendor Name	Invoice Description	Amount
Life Quest	Tuition	1,680.00
Maeschen, Rachel	Mileage	19.15
Palace Transit	Student Transportation	3,408.48
Sd Dept Of Human Services	Tuition	9,060.24
Sdasp	Registration Fees	175.00
Super Duper Inc	Classroom Supplies	185.69
Teachwell Solutions	Tuition	6,488.00
Volunteers Of America, Dakotas	Tuition	885.05
Walmart	Program Supplies	69.14
Fund Number 22		64,346.10
Checking Account Id 1	Fund Number 23 Post Secondary	
44 Interactive, Inc.	Advertising	10,167.00
A Ox Welding Supply Inc	Argon Cylinders	20,743.18
Aia Corporation	Admissions Hats, Bottles, Cups	14,056.14
Al's Engraving	Fitness Center Rules Signs	580.00
Aacc	Annual Dues 1.1.2022-12.31.2022	2,475.00
American Foods Group Llc	Reproductive Tracts	280.00
American Welding Society	Aws Safety Certification	1,920.00
Aramark Uniform Services	Rugs - Trade Center	1,061.92
Automatic Building Controls	Annual Monitoring - Fire Alarm	1,920.00
Avera Queen Of Peace	Pharmacy - Tubersol	834.08
Bailey Metal Fabricators Inc	Angle Metal, Square Tube	659.69
Basin Electric Power	Monthly - Lease,Operating Chgs	3,050.80
Bhsu-Sdsmg	Sd Stock Market College Games	30.00
Big E Auto Service	2016 Buick - Mti 78	847.03
Bkm Contruction	Fitness Center - Final Payment	32,873.21
Buhl's Drycleaning	Culinary Linens	375.67
Butler Machinery Co.	Powersports - Absorb Rl	824.16
C & B Operations Llc	Instrument Panal	10,289.61
Carquest Auto Parts	Oil Filter, Brakleen Spray	55.32
County Fair, Inc	Culinary Supplies	520.56
Crazy Lady Consuling, Llc	Consulting Services - September	3,337.00
Daily Republic	Advertising	321.10
Dakota Riggers & Tool Supply	Safety Glasses, Gloves	383.39
Dakota Supply Group Inc	Ecm - Hard Hat Non Vented	28.58
Darrington Water Conditioning	Salt	26.94
Davison County Fairgrounds	Career Expo Security Deposit	950.00
Davison Rural Water	Water Usage	97.72
Deuter, Clayton	College Fairs Mt & Wy	337.00
Ditch Witch Undercon	Chain	45.03
Epic Outdoor Advertising	Banner Profs	300.00
Experian	Credit Bureau Services - August	44.00
Fed Ex	Rodeo - Express Mail	33.62
Frank Welding Llc	Cdl - Mount Exhaust Muffler	177.50
Gaumard Scientific Co	Gaumard Hal & Susie Sim Manikins	60,586.25
Goldammer, Izaak	Fingerprinting/Background Check	53.25
Golden West Technologies Inc	Tele Answering Service	25.00
Graber, Michelle	Sdcte Conference	64.00
Graham Tire Company	Tires/Repairs - Mti 153-F350	1,845.52

Vendor Name	Invoice Description	Amount
Grainger	Wall Pack , Led	2,554.60
Groeber	Reducer, Flex, Sleeve, Astm	197.99
Gross, Julie	Sdcte Conference - Deadwood, Sd	64.00
Heckel Photography	Travel, Setup & Location	2,731.95
High Point Networks	Ist/Scada Firewalls - Cares Act	33,385.00
Hohn, Jaycee	Fingerprinting/Background Check	53.25
Hylton, Lisa	Custodial Supplies	27.66
Independent Viking Glass Inc	Furnish & Install Mirrors	15,903.10
Innovative Office Solutions	Furniture For Cc 146	6,919.20
Interstate Tire & Auto Ctr	Atv Tires, Disposal	500.00
Isi Llc	Interpreter Services	259.20
J H Larson	Spdt 15a Momentary Switch	27.89
James Valley Landscape	Sprinkler System Repair	307.43
Jd Concrete Products Llc	Outdoor Welding Lab - 1" Rock	840.00
Jobs Hq	Employment Advertising	1,144.00
Johnson Controls	Campus Center Make-Up Air Unit	13,317.50
Johnson, Lisa	Staplers For Medical Assistant	25.58
Johnstone Supply	Contacto Poles/ Coil Voltage	580.63
Jones Supplies	Custodial Supplies	2,194.96
Krick Cattle Service	Nitrogen Fill	55.00
Lamar Companies	Advertising	685.00
Lodge At Deadwood, The	Lodging	226.00
Mainstay Suites Rapid City	Lodging	129.00
Make It Mine Design	Welding Decals	176.50
Matheson Tri-Gas Inc	Welding - Drill Bit Set	1,086.57
Maxwell Food Equipment Inc	Flat Top Griddle	8,060.93
Mckesson Medical-Surgical Inc.	Swabs, Controls	3,223.74
Mcleods Office Supply	Foundation - Banners	292.00
Mea Energy Association	Energy U Users - Trevor Shipp	50.00
Mega Wash	Bay Rental	21.00
Menards	Screwdriving, Visegrips	2,269.73
Miedema Sanitation Inc	Trash Removal	1,074.00
Mitchell Chamber Commerce	Annual Membership Investment	368.00
Mitchell Baseball Association	State Amateur Advertising	150.00
Mitchell Iron & Supply Inc	Diesel Power - Hose End,	27.88
Mitchell United Way	Day Of Caring Team Sponsor 2021	150.00
Morrison, Elizabeth	Entertainment For Sdla Event	300.00
Muth Electric Inc	Install Lights, Misc Wiring	41,982.29
Napa Auto Parts Inc	Drain Plug	58.53
Nedds	Dues	200.00
Nedved Media	Advertising	3,176.81
Nova Fitness Equipment	Wipes Dispenser,Wipes	1,091.40
Office Advantage, The	Staples	2,196.67
Osborne, Tom	College Fair Candy	20.22
Otis Elevator Company	Maintenance Service	724.32
Petrik Sanitation	Cardboard Service	120.00
Ponderosa Rentals	Storage Unit Rent - September	160.00
Prentice, Bob	Speaking Sdla On 10/13/2021	1,100.00

Vendor Name	Invoice Description	Amount
Proctorfree, Inc.	Hosting Fee Monthly/Proctored Exams	615.00
Puetz Design + Build	Mtc Tech Center Floor Replacment	44,905.58
Puetz, Michael	Hot Line School - Cody, Wy	270.00
Qualified Presort Service Llc	Postage	4,511.43
Robideau Construction Llc	Blade Parking Lot At Cdl	332.50
Runnings Supply, Inc.	Ball Mount, Receiver Pin,Hitch Pin	1,337.30
Sallie Mae Disbursement Returns	Refund Private Loan	6,000.00
Sd Electrical Commission	Sd Apprentice Elctrican Apps	760.00
Sd Electrical Council	Membership Applications	715.00
Shi International Corp	Microsoft Campus Agreement	27,500.02
Simmermon, Nichole	Fingerprinting/Background Check	53.25
Sisson Printing Inc	Mti Fast Facts	1,897.15
Smith, Lynne	Candy For Career Expo	19.37
Softchalk Llc	Software For Faculty Activities	652.00
South Dakota Safety Council	Basic Rider Motorcycle Course Fees	750.00
Stan Houston Equipment Inc	Markers, Black	2,046.99
Summit Fire Protection	Fire System Inspection	395.00
Swett, Amya	Nebraska College Fairs	204.00
Terex Usa Llc	Sterling Repairs	2,815.84
Tractor Supply Credit Plan	Rodeo Team - Cnl Panel Corral	499.95
Trajecsyst Corporation	Slpa Reporting System	10,550.00
Truelearn	Medical Assistant Cma Certification	801.00
Unisa, Inc.	Payment Center/ Perkins Loan	412.86
United Laboratories	Liqui-Zyme Enzyme Odor Elim	603.74
Upper Midwest Garage Door Llc	Morton Building - Garage Doors	2,142.86
Us Bank Operations Center	September Corp Ed Facility Fees	518,818.00
Voyager Fleet Systems Inc	Fuel	4,949.79
Walmart	Program Supplies	332.15
Wheelco Truck & Trailer Parts	Wiper Blade For Silver Truck #4	311.00
Wright, Barbara	Clinical Visit - Rapid City	43.00
Xerox Financial Services	Copiers Lease	1,155.76
Fund Number 23		958,829.34
Checking Account Id 1	Fund Number 26 Mti Enterprise Fund	
Aramark Uniform Services	Culinary Uniforms	1,045.87
Bailey Metal Fabricators Inc	House #108 Cut Lentils	236.13
Builders First Source	House #108 - Particle Board	6,439.45
Cash-Wa Distributing	Food Supplies	19,244.69
Chesterman Company	Culinary Supplies	1,566.41
County Fair, Inc	Culinary	300.68
Dakota Supply Group Inc	House #108 - Kit Grnd Bar	601.97
Happy Hydros Llc	Fresh Food Product	275.82
Interstate Tire & Auto Ctr	House #108 - Jumping Jack Rental	375.00
J H Larson	House #108 - Loadcenter Lug Kit	352.25
Jones Supplies	Culinary Supplies	1,384.57
Menards	House #108 Hardware	514.54
Pepsi Mitchell	Culinary Vending/Water	100.44
Reinhart Foodservice Llc	Food Supplies	4,917.17

Vendor Name	Invoice Description	Amount
Robideau Construction Llc	Excavation Of Garage Footings	520.00
Walmart	Program Supplies	36.94
Wild Oak Homeowners Association	Lot Dues	37.50
Fund Number 26		37,949.43
Checking Account Id 1	Fund Number 27 Mti - Cte Academy	
A Ox Welding Supply Inc	Welding Supplies	791.79
Aramark	Laundry Service	51.93
Lincoln Electric Co, The	Welding Supplies	1,032.20
Walmart	Program Supplies	166.59
Fund Number 27		2,042.51
Checking Account Id 1	Fund Number 29 Mti Corporate Training	
A Ox Welding Supply Inc	Corp Ed Industry Training	15.07
County Fair, Inc	Culinary	107.47
Domino's/Mitchell	Ce Events	115.10
Pepsi Mitchell	Vending/Water	274.80
Quizno's Sub Store	Ce Events	142.50
Voyager Fleet Systems Inc	Fuel	887.52
Fund Number 29		1,542.46
Checking Account Id 1	Fund Number 51 Food Service	
Arctic Refrigeration, Inc.	Equipment Repairs	545.07
Best Western Ramkota Inn	Lodging	243.98
East Side Jersey Dairy Inc	Food Supplies	3,116.31
First Nat'l Bank Omaha	Travel, Program Expenses	3,091.41
Fuerst, Doug	Lamp, Light Replacements	802.91
Jones Supplies	Custodial Supplies	2,436.55
Mackey, Carol	Meal \$ Refund	8.30
Thunes True Value	O/M Supplies	5.49
Walmart	Program Supplies	270.86
Fund Number 51		10,520.88
Checking Account Id 1	Fund Number 52 Mti Bookstore Fund	
Crescent Electric Supply Co	Tools	425.38
Dakota Supply Group Inc	Tools	8,276.60
Excel Images	Campus Store Spirit Apparel	775.11
Halo Branded Solutions Inc	Campus Store - Tumblers	440.60
Innovative Office Solutions	Index, Badge Clips, Sign	108.17
Matheson Tri-Gas Inc	Tools - Starrett Dial Caliper	1,040.32
Mv Sport	Campus Store Spirit Items	964.00
New Chef Fashion Inc	Student Uniforms	1,206.59
Pepsi Mitchell	Campus Store Vending	255.00
Runnings Supply, Inc.	Powerline Tshirts	6,423.90
Sign Pro	Diesel Power Program Shirts	2,796.15
Snap-On Industrial	Tools	2,843.57
Stitch-N-Time	Mtc Welding Patches	800.00
Sun Gold Sports Llc	Welding Polos	5,792.60
United Parcel Service	Freight	227.08
Walmart	Program Supplies	56.20
Fund Number 52		32,431.27
Checking Account Id 1	Fund Number 53 Mti Farm Resale	
F And L Crop Services Inc	Land Lab Crop Insurance	2,192.00
Fund Number 53		2,192.00



## **Personnel Items/Regular Board Meeting– October 12, 2021**

### **A. New Certified Hire:**

**Melissa Miller**- MS Musical Instructor  
**Compensation-** \$2,055.00  
**Effective-** 2021-22 School year

**Emily Brunsing**- 3<sup>rd</sup> Grade (.5 FTE) @ GBR  
**Compensation-** \$23,375.00  
**Effective-** September 20, 2021

### **B. New Classified Hire:**

**Linus Mayer**- Custodian  
**Compensation-** \$14.00  
**Effective-** September 21, 2021

**Becky Anderson**- Librarian @ LONG  
**Compensation-** \$14.00/hr. 7.5hrs/day  
**Effective-** October 18, 2021

**Lee Gair**- Custodial @ LBW  
**Compensation-** \$14.00/hr. 8hrs per day  
**Effective-** October 15, 2021

### **C. Other:**

**Kimberly Max**- Dean of Students  
**Compensation-** \$52,500.00  
**Effective-** October 1, 2021

### **D. Resignations:**

**Cassey VerHey**- MHS Basketball Cheer Coach  
**Effective-** 2021-2022 School year

**Allison Pierson**- MMS Oral Interp Advisor  
**Effective-** 2021-22 School year

**Nikki Beukelman**- Library Aide @ LONG  
**Effective-** October 15, 2021

**Cody Foreman**- Head Track Coach  
**Effective-** 2021-2022 School year

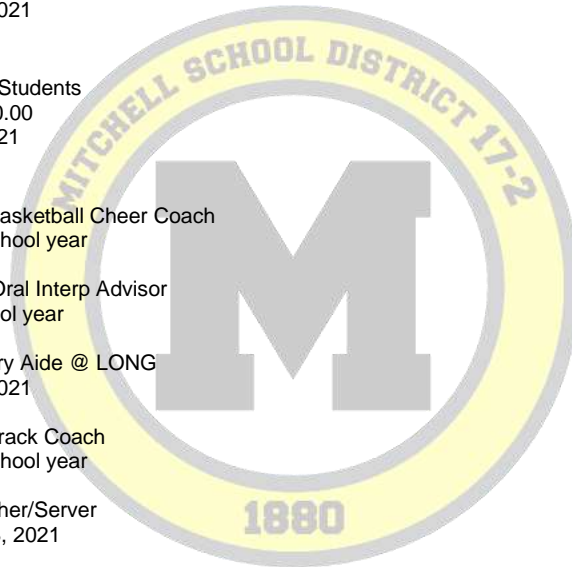
**Jenny Kunkel**- Dishwasher/Server  
**Effective-** September 23, 2021

**Keri Munsen**- Head Girls Golf Coach  
**Effective-** 2021-22 School year

### **E. MTC Resignations:**

**Stephanie Friesen**- Events and Corporate Ed Coordinator  
**Effective-** September 24, 2021

**Laurie Kenworthy**- Campus Store Manager  
**Effective-** October 5, 2021



MITCHELL SCHOOL DISTRICT NO. 17-2  
October 12, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Approve Construction Management Bid for the Mitchell High School Project

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

At this time, I am recommending that you approve the bid for construction management services for the Mitchell High School project from Puetz Design + Build, Mitchell, SD.

We evaluated Puetz Design + Build's proposal on the three criteria we set out of Experience, Services Provided, and Costs/Fee Structure. (See attached document further outlining the criteria.)

As a result of the initial review, we narrowed the originally submitted proposals to two and then interviewed representatives of those two firms. We then evaluated the two proposals again on the three criteria but with the additional, relevant information gained from the interviews/presentations. As a result, the top-scoring firm was designed to be Puetz Design + Build.

Puetz Design + Build, incidentally, is the same firm which provided construction management services on the Performing Arts Center project.

Individual(s) who may attend the board meeting and speak or respond to questions on the item include:

Joe Childs, MHS Principal

Steve Culhane, Business Manager

John Sieverding, Director of Buildings and Grounds.

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 10.12.2021

**Evaluation Rubric for Construction Management Services Bid Proposals  
For the Mitchell High School Project, Summer/Autumn, 2021  
Mitchell School District**

For purposes of this evaluation, the review committee shall consist of Dr. Joe Childs, MHS Principal; Mr. John Sieverding, Director of Buildings and Grounds; Mr. Steve Culhane, Business Manager; and Joseph Graves, Superintendent of Schools.

The bid proposals for architectural services will be 'scored' based on 3 criteria:

1. Experience (40%)
2. Services Provided (20%)
3. Costs/Fee Structure (40%)

Experience:

- 3 points: Firm has extensive experience working with school districts on facilities. Schools are, in fact, a major component of their construction management work. References checked were consistently positive. Experiences in past work were on budget, timely, and largely free of problems.
- 2 points: Firm has significant experience working with school districts on facilities and schools are a significant component of their construction management work. References checked were, for the most part, positive. Experiences in past work were usually on budget, timely, and free of problems.
- 1 point: Firm has at least some experience working with school districts on facilities and schools are at least a minor component of their construction management work. References checked were mixed. Experiences in past work were either on budget or timely or largely free of problems.
- 0 points: Firm has no experience working with school districts on facilities. Schools have not been a part of their construction work at all in the past. Reference checks were poor. Experiences in past work were not on budget, were untimely, and were fraught with some significant problems.

Services Provided:

- 3 points: Firm's proposals met or exceeded expectations on services to be provided.
- 2 points: Firm's proposals met expectations on services to be provided.
- 1 point: Firm's proposals met some but not all expectations on services to be provided.
- 0 points: Firm's proposals failed to meet many or very significant expectation on service to be provided or the firm's proposals lacked sufficient clarity to determine what services would be provided.

Costs/Fee Structure:

- 3 points: Firm had arguably the lowest cost/fee structure of all firms submitting proposals.
- 2 points: Firm had very competitive cost/fee structure among firms submitting proposals.
- 1 point: Firm's costs/fee structure was higher than most other firms submitting proposals.
- 0 points: Costs were significantly higher than all other proposals or bid proposal was sufficiently unclear as to make comparisons difficult or impossible.

MITCHELL SCHOOL DISTRICT NO. 17-2  
October 12, 2021  
School Board Meeting  
Agenda Item

Subject: Board Consideration to Livestream Mitchell School District School Board Meetings

From: Joseph Graves, Superintendent of Schools

Nature of action requested:

Board Action X

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

I am providing this information as both my recommendation on the question of livestreaming/recording of school board meetings and an explanation of how such a system might work should the Board wish to pursue it.

My recommendation: To allow private enterprise to continue to provide livestreaming/recording of board meetings and not pursue a system for livestreaming by the Mitchell School District.

I make this recommendation for the following reasons:

- Installing a system of cameras and microphones for this purpose in Room 10 of MCTEA would come at a significant, though not outrageous, capital expense. This expense has little or nothing to do with educating students and comes at a significant opportunity cost of technician time, which is at a premium since we are a K-12 1:1 school.
- It would require that a member of the technology department operate the system during board meetings and make sure it is functioning properly ahead of every board meeting. That means paying someone or directing a tech administrator to do so and occupying more of their time when, frankly, the demands on their time are already extensive.
- Once installed, even if on a fairly simple level, we will experience requests for improving it. Such may include sound enhancements, additional cameras so other speakers can be heard, etc. These will increase financial expenses and technician time commitments.
- It may result in the creation and maintenance of a video archive, even though the law only requires that written minutes be kept. When such an archive inevitably fails in some way, some may be upset by this and the defense that only printed minutes are required to be kept will be unsatisfactory to those desiring to access the archive.



- It will lead to public document requests. We have these now, of course, but such will lead to issues like—'please provide the video when speaker X made the following presentation.' These gobble up administrative assistant time or lead me to simply point them in the direction of the archive overall, which then frustrates people because they struggle to find the video they seek.
- It can lead to 'performing' by public speakers, administrators, or even board members. Watch C-Span, sometime, when a senator or house congressperson is speaking on an issue before their respective house. It all looks rather impressive. But were you to visit the event by being present in the gallery in D.C., you would notice that the only members of the Senate or House present are the speaker and the speaker pro tempore, the 'chair.' How could one speaker have any influence on coming votes if no one else is present? S/he can't but that's not the point. The point is to create a record of one speaking on an issue, i.e. performing. It causes people to weigh in on issues even when doing so is irrelevant because they don't want to be seen as not participating or even leading.
- A local media outlet is already livestreaming and, presumably, recording meetings. Given that the media are in a transition phase right now and are working hard to find new services to offer consumers of journalism, I would leave this task to them. If the private sector will do it, I think the public sector should allow that. Why dun taxpayers for something the private sector is already doing?

Having said all that, I know other school districts do livestream and record their meetings. Thus, if the Board wishes to do this, I will, of course, make it happen.

#### Livestreaming Options:

Mr. Levi Hohn, Director of Technology, sought out several options for offering livestreaming for school board meetings:

1. **State DDN Video Units.** These are old units once used to offer distance classes. We would then use the state video network via SD.net and the school district website. The equipment and ongoing costs would then be free, other than employee time. The quality of the livestream would probably be average to low but perhaps not. Should the Board then commit to livestreaming on a permanent basis, at some point these units would be replaced with other equipment, delaying the equipment cost but not necessarily eliminating it permanently.
2. **Logitech Rally Plus.** This is recommended by South Dakota Public Broadcasting. The equipment cost would be \$3,500 and streaming would occur via YouTube or Vimeo. Links would then be posted to the district website.
3. **Onsight 24/7.** This would utilize a camera structure with which we are already familiar. We would, however, need to add in the audio feature and stream through OnSight. Onsight is familiar with livestreaming due to their work with Keloland News. Links for streaming would be hosted on the district website. The camera is a fixed unit with 4mp and a built-in microphone. The equipment costs would be

\$550. There is also an ongoing cost of \$60/month (\$720/year) for unlimited video service. The costs include a code to embed on our website.

My intent on recording would be to keep the most recent board meeting record live until replaced by the next one, at which point the former would be deleted. Keeping a permanent archive would create problems, including search requests and lost videos.

In all of these options, we would look at the cameras as permanently installed at MCTEA, Room 10. Thus, when we moved to other buildings, livestreaming would not occur. Alternatively, we could do what many boards do, hold all meetings in a single location with no annual building tours.

Were the Board decide to go with livestreaming of meetings, my recommendation, informed by Director of Technology, Levi Hohn, would be to go with option 1. This would utilize a DDN state unit with South Dakota Public Broadcasting—a dedicated private video network, hosted on state equipment, with archiving available. (Again, though, I would not recommend that an archive be kept as board minutes are already archived.) The advantages of option 1 include a saving in short-term costs, a reinforcement of our current relationship with the State, and an elimination of any worry about our content or information being sold to a third party. Logistically, if the Board wanted to livestream, I would simply recommend that you approve such and then leave the details of making it happen to me and our technicians.

Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent of Schools

I will be able to review the item further at the school board meeting, if requested:

Name: Joseph Graves, Superintendent

Date: 10.12.2021

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the October 12, 2021 meeting of the school board.

Subject: Board Member Reports/ Commentary From: Board Members

Nature of action requested from the Board:

Board Action ☐

Board Information ☐

Scheduled report ☒

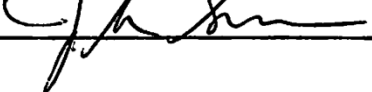
Board members will report on meetings attended since our last regular board meeting.



Individual(s) who will attend the board meeting and speak to the item:

Board Members

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 10/12/21

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the October 12, 2021 meeting of the school board.

Subject: Superintendent's Report

From: Joseph Graves, Superintendent

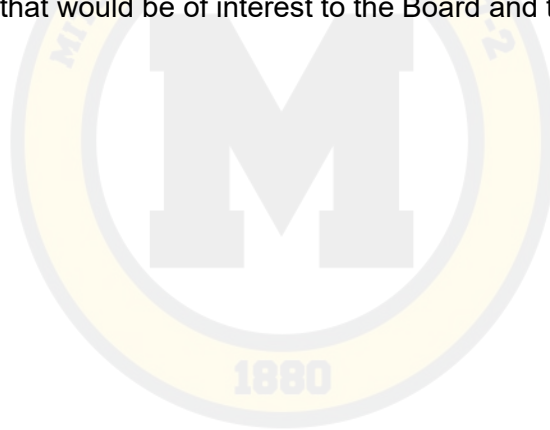
Nature of action requested from the Board:

Board Action ☐

Board Information ☐

Scheduled report ☒


This time will be devoted to the Superintendent's Office sharing information with the Board that doesn't require board action and may not necessarily fall into the category of a report. It might include curricular developments, professional development possibilities, possible legislative issues, issues that other schools, particularly those among the Large Schools Group, are facing and other items that would be of interest to the Board and the public.



Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 10/12/2021

**MITCHELL SCHOOL DISTRICT NO. 17-2**

School Board Meeting

Agenda Item

For presentation at the October 12, 2021 meeting of the school

board Subject: Public Commentary

From: General Public

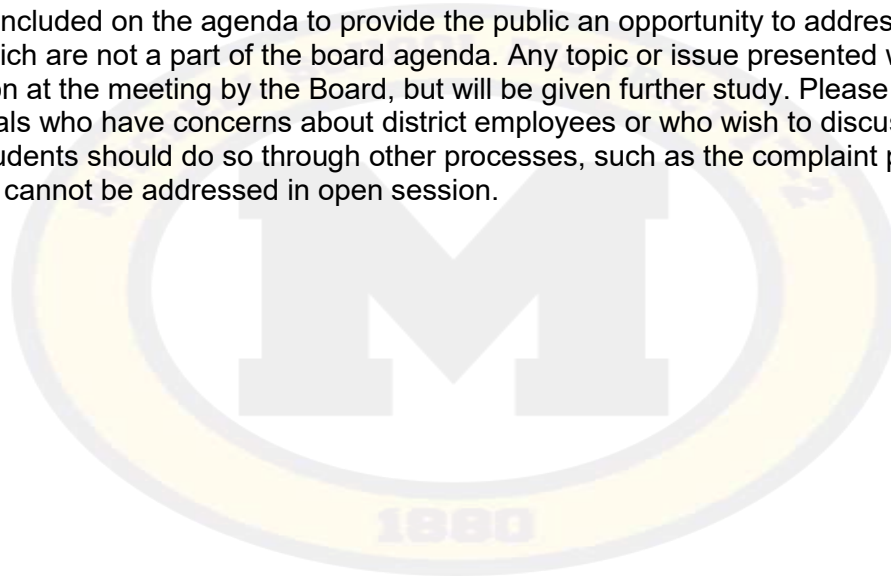
Nature of action requested from the Board:

Board Action ☐

Board Information ☒

Scheduled report ☐

This item is included on the agenda to provide the public an opportunity to address the board on topics which are not a part of the board agenda. Any topic or issue presented will not receive action at the meeting by the Board, but will be given further study. Please also note that individuals who have concerns about district employees or who wish to discuss individual students should do so through other processes, such as the complaint procedure. Such issues cannot be addressed in open session.



Individual(s) who will attend the board meeting and speak to the item:

Joseph Graves, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name: 

Date: 10/12/21